

Clinton Township Sewerage Authority

Meeting Minutes—July 20, 2023

Vice-Chairman Geiger called the meeting to order at 6:36 p.m.

Statement of Adequate Notice

Vice-Chairman Geiger stated adequate public notice had been provided in accordance with the Open Public Meetings Act.

Pledge of Allegiance

Attendance Roll Call:

| | |
|---|---------|
| Steven Krommenhoek, Chairman | absent |
| Peter Geiger (remotely), Vice Chairman | present |
| Edward Schneider, Secretary | present |
| Katrin Glode-Sethna (remotely), Treasurer | present |
| Joseph Wrba (remotely) | present |
| Daniel McTiernan | present |

Also present:

Bill Glaser, Council Liaison
Chris Langhart (remotely), Bond/General Counsel
Anastasia Fowler (remotely), Bond/General Counsel Legal Intern
Nancy Wohlleb (remotely), Engineer
Roger Parr (remotely), Licensed Operator
Jim Huntington (remotely), Licensed Operator
Meliss Paulus, Administrator
Tara Stokes (remotely), Clerk

Minutes

June 8, 2023– Open Session

A motion was made by Edward Schneider and seconded by Katrin Glode-Sethna to approve the open session minutes for the June 8, 2023 meeting. There being no further discussion, a voice vote was called. All Ayes. Motion carried.

Public Comment

None

Old Business/Current Business

Capacity Requests

A brief discussion ensued regarding the previous capacity request from the property owners of 1707 Route 31 Gas station/Dunkin Donuts for 1,600 gallons.

Katrin Glode-Sethna moved, and Vice-Chairman Geiger seconded a motion to approve the capacity request from the property owners of 1707 Route 31, (Clinton Fuel), Gas Station/Dunkin Donuts for 1,600 gallons. There being no further discussion, the roll was called.

Resolution #53-2023

| | |
|---------------------|--------|
| Steven Krommenhoek | Absent |
| Peter Geiger | Yes |
| Edward Schneider | Yes |
| Katrin Glode-Sethna | Yes |
| Joseph Wrba | Yes |
| Daniel McTiernan | Yes |

Pending Connections

- 6 West Street
- 13 Moebus Place
- 248-250 Hamden Rd
- 1728 Route 31

There was nothing new to report or discuss.

- 1732 Route 31

It is noted that the developer's plans for affordable housing have changed. A special meeting is being held by Clinton Township Council on August 23, 2023 introducing Ordinance #1189-2023 to amend the zoning regulations applicable to the AH-9 Affordable Housing District, to facilitate the development of the 100% affordable housing project.

- 1734 Route 31

A brief discussion ensued before it was determined that a separate meeting would need to be scheduled regarding the pending connection of 1734 Route 31.

Capital Budget Plan

There was nothing new to report or discuss.

Preventative Maintenance Program

There was nothing new to report or discuss.

Clinton Twp. COAH

- Clinton LIHTC LLC/Clinton Woods (84 Affordable, Community Bldg)

The construction is still ongoing, and applications are now available for housing. The line needs to be tested, cleaned, and videoed.

Mini Pump Stations

There was nothing new to report or discuss.

Beaver Brook 3

Mott McDonald submitted an additional invoice for engineering services regarding the Beaver Brook 3 flow meter replacement design and bid phase. It is required that the board amend previously passed resolution #57-2022 in the amount of \$13,500.00 and pass a new resolution authorizing Mott McDonald for additional design and bid phase engineering services in the amount of \$2,252,62 for a total of \$15,752.62..

Edward Schneider moved and Joesph Wrba seconded the motion to approve the additional design and bid phase engineering services bringing the total amount to \$15,752.62, amending previously passed resolution #57-2022. There being no further discussion, the roll was called.

Resolution #54-2023

| | |
|---------------------|--------|
| Steven Krommenhoek | Absent |
| Peter Geiger | Yes |
| Edward Schneider | Yes |
| Katrin Glode-Sethna | Yes |
| Joseph Wrba | Yes |
| Daniel McTiernan | Yes |

Additionally, Mrs. Wohlleb will be following up with Carmine of CFM Construction for an update of the Beaver Brook 3 Flow Meter installation construction schedule.

Country Club Drive Associates

There is nothing new to report or discuss.

Maple Ave/Route 641 Infiltration & Inflow

Mr. Parr reported that there has not been a rain event to be able to investigate.

NHHS

- I & I

Mr. Parr reported that there has not been a rain event to be able to investigate.

- Rebuild

Mrs. Wohlleb advised that we have received a notice of authorization to award from the New Jersey Infrastructure Bank. Natural Systems Utilities will need to schedule a pre-construction meeting after award contracts are signed.

- HC Vo-Tech

Vo-Tech Architect requested Ms. Wohlleb to send a construction timeline of when the Clinton Township Sewerage Authority contractors will be on site which was provided.

Water's Edge Force Main

An on-site inspection took place with Mrs. Wohlleb, Peter Kocsik, Chairman Krommenhoek, and Mr. Parr. Mr. Parr advised that there are approximately five air release valves that need to be replaced, and the possibility of additional expenses of pumping waste, hauling waste, and traffic control in the roadway. Once a formal estimate can be provided, this will be discussed further.

New Business

Operator's Report

Mr. Parr provided a written report. In the report, all stations are operational, have been inspected weekly, data collected, and baskets cleaned. High level alarms were tested. Additionally, the following activities/issues were reported:

- Pump Station Activities
 - All stations are operational. The stations have been inspected weekly, with data taken and baskets cleaned. All pump station high level alarms were tested for the month.
 - 6/20/23 – Hunterdon County Board of Health inspected the Hamden Road generator records. No issues found.
 - 7/20/23 - Mews, DOT, and Stem Pump Stations were cleaned by Russell Reid.
 - 7/21/23 - BB1, BB2, Hamden, and Cramer scheduled for cleaning by Russell Reid.
- Pump Station Issues
 - 6/9/23 – P3 Generator Serviced replaced the failed generator display at Cramer Creek.
 - 6/21/23 – Clinton Water Department replaced the Deer Meadow pump station water meter.
- Collection System Activities
 - None

➤ Alarms

- 7/16/23 - NSU received a power failure alarm from the DOT PS. NSU operator responded to manually transfer the pump station to the generator. Once utility power was restored the operator manually transferred back to utility power.

➤ SSO's

- None

➤ Additional Items

- 1255 total mark out requests received.
- 50 requests were in the service area.
- 5 requests required an in-field mark out.

It is noted that Mrs. Wohlleb, Mr. Parr, and Mr. Huntington left the meeting at 7:25 p.m.

Wire Transfers (NJEIT Cramer's Creek and Beaver Brook Loan Payments)

Ms. Paulus requested the board to adopt a resolution to pay the NJEIT Loan payments for Beaver Brook (2008) by wire transfer in the amount of \$88,411.60 and Cramer's Creek (2004) by wire transfer in the amount of \$32,463.56 due August 1, 2023.

Vice-Chairman Geiger moved and Edward Schneider seconded the motion to pay the NJEIT Loan payments for Beaver Brook (2008) in the amount of \$88,411.60 and Cramer's Creek (2004) by wire transfer in the amount of \$32,463.56. There being no further discussion, the roll was called.

Resolution #55-2023

| | |
|---------------------|--------|
| Steven Krommenhoek | Absent |
| Peter Geiger | Yes |
| Edward Schneider | Yes |
| Katrin Glode-Sethna | Yes |
| Joseph Wrba | Yes |
| Daniel McTiernan | Yes |

Office Printer (Amend Resolution #42-2023)

Ms. Stokes contacted Sharp to discuss the Sharp Sourcewell Cooperative Membership Contract #030321-SEC and inquire if the Clinton Township Sewerage Authority could receive a better rate for the new printer due to being members of the Sourcewell Co-Op. Mr. Lombardo, Sharp Sales Representative, provided a new proposal of \$3,014.00 for a new printer/copier. In total, this would save the Authority a total of \$1,283.00. Ms. Stokes requested the Authority amend previously passed resolution #42-2023 and accept the new proposal of \$3,014.00 from Sharp.

Vice-Chairman Geiger moved and Edward Schneider seconded the motion to amend the previously passed resolution #42-2023 and approve the purchase of the Sharp

printer/copier for \$3,014.00 with a monthly maintenance fee of \$25.50 for 36 months
There being no further discussion, the roll was called.

Resolution #56-2023

| | |
|---------------------|--------|
| Steven Krommenhoek | Absent |
| Peter Geiger | Yes |
| Edward Schneider | Yes |
| Katrin Glode-Sethna | Yes |
| Joseph Wrba | Yes |
| Daniel McTiernan | Yes |

Vouchers

Katrin Glode-Sethna moved, and Edward Schneider seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

| | |
|---------------------|--------|
| Steven Krommenhoek | Absent |
| Peter Geiger | Yes |
| Edward Schneider | Yes |
| Katrin Glode-Sethna | Yes |
| Joseph Wrba | Yes |
| Daniel McTiernan | Yes |

There being no further business to discuss, upon motion duly made, seconded, and unanimously passed the meeting was adjourned at 7:39 p.m.

ATTEST:

Taralyn Stokes, Clerk

Peter Geiger, Vice-Chairman