

Clinton Township Sewerage Authority

Meeting Minutes—May 4, 2023

Chairman Krommenhoek called the meeting to order at 6:30 p.m.

Statement of Adequate Notice

Chairman Krommenhoek stated adequate public notice had been provided in accordance with the Open Public Meetings Act.

Pledge of Allegiance

Attendance Roll Call:

Steven Krommenhoek, Chairman	present
Peter Geiger (remotely), Vice Chairman	present – 6:35 p.m.
Edward Schneider, Secretary	present
Katrin Glode-Sethna, Treasurer	absent
Joseph Wrba (remotely)	present
Daniel McTiernan	present

Also present:

Bill Glaser, Council Liaison
Chris Langhart, Bond/General Counsel
Alan Pralgever (remotely), Special Counsel – 7:35 p.m.
Nancy Wohlleb (remotely), Engineer
Roger Parr (remotely), Licensed Operator
Nate Nickerson (remotely), Licensed Operator
Prantik Chakraborty (remotely), Licensed Operator
Jim Huntington (remotely), Licensed Operator
Meliss Paulus, Administrator
Tara Stokes (remotely), Clerk

Minutes

April 6, 2023– Open Session

A motion was made by Edward Schneider and seconded by Daniel McTiernan to approve the open session minutes for the April 6, 2023 meeting. There being no further discussion, a voice vote was called. All Ayes. Motion carried.

Public Comment

None

Old Business/Current Business

Capacity Requests

There was nothing new to report or discuss.

Pending Connections

- 6 West Street
- NJDOT – Beaver Ave. New Garage/Wash Bay
- 248-250 Hamden Rd
- 13 Moebus Place

There was nothing new to report or discuss.

- 1728 Route 31

Ms. Paulus received a request from 1728 Route 31 “Clinton Point North” by William Caldwell for a reservation agreement extension for one year.

A brief discussion ensued, Chairman Krommenhoek moved and Edward Schneider seconded the motion to approve a one year reservation agreement extension for 1728 Route 31 “Clinton Point North”. There being no further discussion, the roll was called.

Resolution #37-2023

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Absent
Joseph Wrba	Yes
Daniel McTiernan	Yes

- 240 Hamden Rd

Ms. Paulus requested the board to approve the return of escrow funds to 240 Hamden Rd owner John Werner. The property has been connected to the sewer system and all conditions of the connection have been satisfactory.

Chairman Krommenhoek moved and Edward Schneider seconded the motion to authorize the return of unused escrow funds back to 240 Hamden Road owner John Werner. There being no further discussion, the roll was called.

Resolution #38-2023

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Absent

Joseph Wrba	Yes
Daniel McTiernan	Yes

Capital Budget Plan

There was nothing new to report or discuss.

Preventative Maintenance Program

There was nothing new to report or discuss.

Clinton Twp. COAH

- Clinton LIHTC LLC/Clinton Woods (84 Affordable, Community Bldg)

Testing of the force main is anticipated to be scheduled soon.

Mini Pump Stations

There was nothing new to report or discuss.

Beaver Brook 3

There is a preconstruction meeting scheduled for May 11, 2023 at 9 a.m. It is a 90-day contract.

Country Club Drive Associates

This will be discussed in executive session.

Maple Ave/Route 641 Infiltration & Inflow

Mr. Parr reported that he went out to do a brief inspection of Maple Ave/Route 641 after a rain event. While there appeared to only be a slight trickle of water at Route 641, Maple Ave appeared to have higher than normal water flow. Mr. Parr reported that the increase in flow could be from sump-pumps. It was recommended that the Clinton Township Sewerage Authority send residents in the immediate area a letter with a copy of the ordinance regarding non-permitted sump-pump discharge.

NHHS

- I & I

Mr. Parr reported he did a brief inspection of the manhole and found water flowing on the surface. The ongoing I & I issues are expected to be addressed during the rehabilitation of the North Hunterdon High School pump station.

- Rebuild

The original bid opening date of April 26th had to be delayed until May 25, 2023 at 10 a.m. Soil boring data was not uploaded to bidset.

Chairman Krommenhoek moved and Edward Schneider seconded a motion to adopt the resolution of the Clinton Township Sewerage Authority declaring it's official intent to reimburse expenditures for project costs from the proceeds of debt obligations dated April 6, 2023. There being no further discussion, the roll was called.

Resolution #39-2023

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Absent
Joseph Wrba	Yes
Daniel McTiernan	Yes

- HC Vo-Tech

Bids received were rejected. May 11th is the 2nd bid opening.

Water's Edge Force Main

It is noted that on May 17, 2023 Mrs. Wholleb and Peter Kocsik are going out to do an inspection and will follow up with findings at the next meeting.

New Business

Operator's Report

Mr. Parr provided a written report. In the report, all stations are operational, have been inspected weekly, data collected, and baskets cleaned. High level alarms were tested. Additionally, the following activities/issues were reported:

- Pump Station Activities
 - 4/27/23 – P3 Generator Service performed the major preventative maintenance on the generator.
- Pump Station Issues
 - 4/20/23 – According to Mission Control the flow was higher than normal. After further investigation and comparing with the Log Check manual readings it appears there is a signal issue. A NSU work order has been created to verify the signal. The output for transmitter failed.
- Collection System Activities
 - None
- Alarms
 - 4/15/23 – NSU operator received a pump 2 fault alarm from BB2 PS. NSU Services removed pump 2 and found the wiring to be open. The pump is 9 years old. Submitted proposal for new pump.

- SSO's
 - None
- Additional Items
 - BB2 new pump quote and NSU installation proposal.
 - Deer Meadow PS Flow Log Check-Mission Control Comparison.
 - Pump Station Cleaning Bid has expired 2022.
 - Water's Edge FM Air Release and Valves Replacement.

Mr. Parr provided two quotes regarding the replacement of pump#2 at Beaver Brook 2 Pump station. The first quote was from Reiner Pump Systems Inc for the new pump in the amount of \$10,410.00 and the second quote from Natural Systems Utilities for the installation labor of the new pump in the amount of \$3,236.20. Since the purchase price is under the competitive bid threshold, no bidding or other proposals are required.

Chairman Krommenhoek moved and Joseph Wrba seconded the motion to accept the proposal of Reiner Pump Systems, Inc., for the purchase of a new pump to serve the Authority's Beaver Brook 2 pumping station in the amount of \$10,410.00 and \$3,236.20 for labor from Natural Systems Utilities. There being no further discussion, the roll was called.

Resolution #40-2023

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Absent
Joseph Wrba	Yes
Daniel McTiernan	Yes

NJUA Environmental Loss Control Report

Ms. Paulus reported that on March 29, 2023, First Environment conducted an inspection of the Authority's pump stations. The Authority received a perfect 100-point score on the pump station inspection with no point deductions.

Chairman Krommenhoek moved and Edward Schneider seconded the motion to acknowledge the inspection findings from the First Environmental inspection have been reviewed and received. There being no further discussion, the roll was called.

Resolution #41-2023

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Absent
Joseph Wrba	Yes
Daniel McTiernan	Yes

Office Printer Replacement

Ms. Stokes received four separate quotes from the CTSA current vendor, Sharp, for the replacement of the Konica Bizhub copier/printer. The current Konica Bizhub copier/printer is breaking and both the printer itself and replacement parts are obsolete.

The first quote was for the buyout of a new black and white copier/printer in the amount of \$4,297.00 with a yearly maintenance fee of \$306.00. The second quote for the buyout of a color copier/printer in the amount of \$5,477.00 with a yearly maintenance fee of \$484.04. The third quote was for a 60-month lease of the black and white printer/copier for a total of \$7,124.40. The fourth quote was for a 60-month lease of the color printer/copier for a total of \$9,541.20.

A brief discussion ensued regarding the benefits of buying the printer/copier outright versus leasing. Peter Geiger moved and Edward Schneider seconded the motion to purchase the black and white printer/copier for a total of \$4,297.00 and a yearly maintenance fee of \$306.00. There being no further discussion, the roll was called.

Resolution #42 -2023

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Absent
Joseph Wrba	Yes
Daniel McTiernan	Yes

Summer Lawn Care

A brief discussion ensued, and Ms. Paulus will solicit summer lawn care proposals.

Ms. Paulus announced Ms. Stokes successfully completed all of the Public Purchasing classes.

Vouchers

Edward Schneider moved and Daniel McTiernan seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Absent
Joseph Wrba	Yes
Daniel McTiernan	Yes

It is noted that Ms. Wohlleb, Mr. Nickerson, Mr. Chakraborty, Mr. Parr, and Mr. Huntington left the meeting at 7:32 p.m.

Executive Session

Upon motion duly made, seconded, and unanimously passed, the Clinton Township Sewerage Authority entered executive session at 7:33 p.m. to discuss litigation matters involving Country Club Drive Associates and contractual matters. Action is not anticipated to be taken upon exciting executive session.

Mr. Pralgever entered the meeting at 7:35 p.m.

Open Session

Upon motion duly made, seconded, and unanimously passed the motion to exit executive session and enter open session 7:57 p.m. All ayes.

There being no further business to discuss, upon motion duly made, seconded, and unanimously passed the meeting was adjourned at 7:57 p.m.

ATTEST:

Taralyn Stokes, Clerk

Steven Krommenhoek, Chairman