

Clinton Township Sewerage Authority

Meeting Minutes—April 6, 2023

Chairman Krommenhoek called the meeting to order at 6:31 p.m.

Statement of Adequate Notice

Chairman Krommenhoek stated adequate public notice had been provided in accordance with the Open Public Meetings Act.

Pledge of Allegiance

Attendance Roll Call:

Steven Krommenhoek, Chairman	present
Peter Geiger(remotely), Vice Chairman	present
Edward Schneider, Secretary	present
Katrin Glode-Sethna (remotely), Treasurer	present
Joseph Wrba (remotely)	present
Daniel McTiernan	present

Also present:

Bill Glaser, Council Liaison
Chris Langhart, Bond Counsel
Nancy Wohlleb (remotely), Engineer
Roger Parr (remotely), Licensed Operator
Meliss Paulus, Administrator
Tara Stokes (remotely), Clerk

Minutes

March 2, 2023 – Open Session

A motion was made by Edward Schneider and seconded by Peter Geiger to approve the open session minutes for the March 2, 2023 meeting. There being no further discussion, a voice vote was called. All Ayes. Motion carried.

Public Comment

None

Old Business/Current Business

Capacity Requests

There was nothing new to report or discuss.

Pending Connections

- 6 West Street Received final approval
- NJDOT – Beaver Ave. New Garage/Wash Bay
- 248-250 Hamden Rd
- 1728 Route 31 Property is for sale

There was nothing new to report or discuss.

- 13 Moebus Place

The developer requested the CTSA endorse the TWA. Mrs. Wohlleb requested the pump run times for the past year to determine if the Deer Meadow pump station can adequately handle the additional flow.

Capital Budget Plan

There was nothing new to report or discuss.

Preventative Maintenance Program

There was nothing new to report or discuss.

Clinton Twp. COAH

- Clinton LIHTC LLC/Clinton Woods (84 Affordable, Community Bldg)

The “jack and bore” for the water main is scheduled for this week. The sewer line was constructed last year. Councilman Glaser reported the Township passed a resolution transferring PIRHL’s interest to Conifer Realty, LLC.

Mini Pump Stations

There was nothing new to report or discuss.

Beaver Brook 3

CFM Construction, Inc. submitted two signed contracts to be executed by the CTSA. Shop drawings will be submitted then a pre-construction meeting will be held. Mrs. Wohlleb suggested including the Town of Clinton in this meeting. It is anticipated to be held the first week of May.

Peter Geiger moved and Joseph Wrba second the motion to authorize Chairman Krommenhoek sign the contract for the replacement of the Beaver Brook 3 flow meter replacement. There being no further discussion, the roll was called.

Resolution #33-2023

Steven Krommenhoek Yes

Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Yes
Daniel McTiernan	Did not vote

Country Club Drive Associates

This will be discussed in executive session.

Maple Ave/Route 641 Infiltration & Inflow

There was nothing new to report or discuss.

NHHS

- I & I
- Rebuild

The Bid was published March 30, 2023 with the Bid opening date of April 26, 2023. Mrs. Wohlleb requested the Authority consider an increase to the I-Bank budget. Additional work was done in case the Authority would be subject to the Build America Buy America provisions. The additional expenditure would be approximately \$5,000.00. This will be considered at next month's meeting.

Mr. Langhart, CTSA bond counsel, revised the original bond resolution #57-2021, for the rehabilitation/upgrade of the NHHS pump station. The NJDEP has approved the CTSA for \$1.5 million. Chairman Krommenhoek moved and Edward Schneider seconded the motion to approve the bonding for NJ I-Bank long term financing not to exceed \$1,500,000.00. There being no further discussion, the roll was called.

Resolution #34 -2023

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Yes
Daniel McTiernan	Did not vote

- HC Vo-Tech

Water's Edge Force Main

Mrs. Wohlleb discussed this with Peter Kocsik. Additional information is forthcoming.

(Mrs. Wohlleb left the meeting at 7:04 p.m.)

New Business

Operator's Report

Mr. Parr provided a written report. In the report, all stations are operational, have been inspected weekly, data collected, and baskets cleaned. High level alarms were tested. Additionally, the following activities/issues were reported:

- Pump Station Activities
 - 3/16-17/23 – Diesel Dialysis performed the generator venting upgrades and fuel additives. DOT PS generator fuel had to be completely replaced.
 - 3/29/23 - Martin Quinn at First Environmental conducted the insurance audit.
- Pump Station Issues
 - 3/15/23 – During routine exercising of the BB1 generator. It would not start due to a dead battery. P3 responded and replaced the battery and faulty block heater.
 - 3/18/23 – NSU operators found mice nests in the generator enclosures at Stem and BB1. The nesting material has been sucked into the radiator which could cause the generator to overheat. P3 was contacted and thoroughly cleaned both radiators.
- Collection System Activities
 - None
- Alarms
 - 3/8/23 – NSU operator received a pump 1 fault alarm from Deer Meadows PS, the pump would not run in auto. On 3/8/23 NSU Services removed the pump for inspection and found the pump to be clogged with rags. NSU Services removed the rags and tested the pump. All systems are normal.
- SSO's
 - None
- Additional Items
 - PSI provided a replacement and inspection quote for the Hamden Road PS check valve hardware.
 - The Pump station cleaning bid expired in 2022.
 - Replacement of the Water's Edge FM air release and valves.
 - 197 total mark out requests received

- 30 requests were in the service area.
- 3 requests required an in-field mark out.

(Mr. Parr left the meeting at 7:13 p.m.)

Vouchers

Chairman Krommenhoek moved and Edward Schneider seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Yes
Daniel McTiernan	Did not vote

Mr. Geiger received an inquiry from a Southgate Drive resident regarding connecting to public sewer. Dry sewer lines were installed by the developer, Michael Parisi. The intent was for the developer to construct a pump station and make a monetary contribution to the Authority. The pump station was not built nor was there any contribution made to the Authority. The other issue is the lack of capacity.

Executive Session

Upon motion duly made, seconded, and unanimously passed, the Clinton Township Sewerage Authority entered executive session at 7:14 p.m. to discuss litigation matters involving Country Club Drive Associates, contractual matters, and personnel matters. Action is anticipated to be taken upon exiting executive session.

Open Session

Upon motion duly made, seconded, and unanimously passed the motion to exit executive session and enter open session 7:28 p.m. All ayes.

Chairman Krommenhoek moved and Edward Schneider seconded the motion to appoint Christopher Langhart, Esq. from McManimon, Scotland & Baumann, LLC as CTSA general counsel. There being no further discussion the roll was called.

Resolution #35-2023

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Yes
Daniel McTiernan	Did not vote

Chairman Krommenhoek moved and Joseph Wrba seconded the motion to allow Meliss Paulus to carry over two vacation days and two personal days from 2022 to be used by June 30, 2023. There being no further discussion the roll was called.

Resolution #36-2023

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Yes
Daniel McTiernan	Did not vote

There being no further business to discuss, upon motion duly made, seconded, and unanimously passed the meeting was adjourned at 7:30 p.m.

ATTEST:

Taralyn Stokes, Clerk

Steven Krommenhoek, Chairman