

Clinton Township Sewerage Authority

**Meeting Minutes— January 4, 2024**

Chairman Krommenhoek called the meeting to order at 6:30 p.m.

**Statement of Adequate Notice**

Chairman Krommenhoek stated adequate public notice had been provided in accordance with the Open Public Meetings Act.

**Pledge of Allegiance**

**Attendance Roll Call:**

Steven Krommenhoek, Chairman	present
Peter Geiger (remotely), Vice Chairman	present
Edward Schneider, Secretary	present
Katrin Glode-Sethna (remotely), Treasurer	present
Joseph Wrba (remotely)	present
Daniel McTiernan	present

**Also present:**

Bill Glaser, Council Liaison  
Chris Langhart (remotely), Bond/General Counsel  
Nancy Wohlleb (remotely), Engineer  
Roger Parr (remotely), Licensed Operator  
Nate Nickerson (remotely), Licensed Operator  
Prantik Chakraborty (remotely), Licensed Operator  
Meliss Paulus, Administrator  
Tara Stokes (remotely), Clerk

**Minutes**

December 7, 2023– Open & Closed Sessions

A motion was made by Chairman Krommenhoek and seconded by Joseph Wrba to approve the open and closed session minutes for the December 7, 2023 meeting. There being no further discussion, a voice vote was called. All ayes.

**Public Comment**

None

## Old Business/Current Business

### Capacity Requests

Ms. Paulus noted even though it wasn't a capacity request, Lynsey McQuade Sr. Project Manager, Land Development of Bohler Engineering submitted an inquiry for ability to connect 11 Spencer Lane into the CTSA the sewer lines, Ms. Paulus responded that there were no sewer lines in the vicinity of the property.

### Pending Connections

- 6 West Street
- 13 Moebus Place – Warehouse
- 248-250 Hamden Rd

There was nothing new to report or discuss.

- 1707 Route 31 – Dunkin Donuts/Gas Station

Ms. Wohlleb has not heard back yet from developers after she submitted comments to their connection plans, will follow up with the developers.

### Route 31 Development

- 1728 Route 31 – Caldwell Property

It is noted that this property is still in the process of being sold.

- 1734 Route 31 – Medical Office Building
- 1732 Route 31 – Fair Share Housing Ingerman

A brief discussion ensued regarding the Route 31 Development connections. Mr. Krommenhoek requested that a separate meeting be arranged for January 10, 2024 to discuss this in further detail.

### Capital Budget Plan

There was nothing new to report or discuss.

### Preventative Maintenance Program

Ms. Paulus is in the process of scheduling police presence for cleaning and videoing of the sections of Beaver Avenue and Grayrock Road scheduled for January 31<sup>st</sup>.

### Clinton Twp. Fair Share Housing

- Clinton LIHTC LLC/Clinton Woods (84 Affordable, Community Bldg)

Ms. Paulus advised all buildings are fully TCO'ed and billed accordingly. Mrs. Wohlleb is reviewing documentation and verifying volumetric data is acceptable before CO's can be issued.

#### Mini Pump Stations

There was nothing new to report or discuss.

#### Beaver Brook 3

Mrs. Wohlleb is reviewing the closeout documentation submitted by CFM Construction Inc. Mr. Parr advised that the high-level alarm was installed on December 29, 2023 and is integrated into Mission Controls.

#### Country Club Drive Associates

It is noted that Mr. Alan Pralgever, Special Counsel, advised that there is a meeting with the presiding judge scheduled for January 11, 2024.

#### Maple Ave/Route 641 Infiltration & Inflow

There is nothing new to report or discuss.

#### NHHS

- I & I

There was nothing new to report or discuss.

- Rebuild

Ms. Paulus advised the board that a resolution needs to be passed for the Application No. 3 payment from the North Hunterdon Regional High School regarding the North Hunterdon Regional High School pump station replacement in the amount of \$285,572.00.

Chairman Krommenhoek moved, and Katrin Glode-Sethna seconded a motion to approve payment for Application No. 3 to the Contractor "VNL LLC" regarding the North Hunterdon Regional High School pump station replacement in the amount of \$285,572.00 and ratifies any prior actions towards making such payment. There being no further discussion, the roll was called.

#### Resolution #1-2024

Steven Krommenhoek	Yes
Peter Geiger	Did Not Vote
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Yes
Daniel McTiernan	Yes

Mr. Chakaborty advised that VNL plans to go live with temporary connection tomorrow. There is a meeting scheduled with DOBCO in regard to the conflict with decommissioned pipe in the way of the NHHS water line. Mr. Nickerson advised that depending on how the conflict is to be resolved, indemnification language may need to be drafted. More details to follow after the NSU and DOBCO meeting.

- HC Vo-Tech

There was nothing new to report or discuss.

#### Water's Edge Force Main

A brief discussion will be held during the Operator's Report.

### **New Business**

#### Operator's Report

Mr. Parr provided a written report. The following activities/issues were reported:

- Pump Station Activities
  - All stations are operational. The stations have been inspected weekly, with data taken and baskets cleaned. All pump station high level alarms were tested for the month.
  - 12/18- NSU operator responded to Waters Edge PS for a high-level alarm. With both pumps running, the discharging flow rate was 47 GPM and should be >150 GPM. Russell Reid transferred 5,000-gallon greywater to the DOT PS. The rainfall amount for December 17<sup>th</sup> and December 18<sup>th</sup> was more than 3 inches. Two new pumps - Pump #1 was installed 8/22 and Pump #2 was installed 11/21.
- Collection System Activities
  - Russell Reid is scheduled to jet and tv a section of Beaver Ave and a section of Grayrock and Center Street on January 31, 2024. Police presence is needed as well as access to the hydrant closest to Cryan's Tavern.
- Alarms
  - 12/23 – NSU operator responded to a low-level alarm at the DOT PS. The operator found rags wrapped around the pump, the off and low-level floats were causing the pump not to shut off. The operator removed the rags and tested the system.
  - 12/23 - NSU operator responded to a pump #2 failure at the Mews PS. NSU Services removed the pump and cleared rags from the pump's intake and tested the system.
  - 12/30 - NSU operator responded to a pump #1 failure at the Mews PS. NSU Services removed the pump and cleared rags from the pump's intake and tested the system.
- SSO's
  - None
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➤ **Additional Items**

- 80 total mark out requests received.
- 21 requests were in the service area.
- 0 request required an in-field mark out.

A brief discussion ensued about the Water's Edge air release valves. Mr. Parr advised that any repairs would need to be done in phases as this is a complex repair. It is noted that the pumps at Water's Edge were recently replaced within the last one to two years.

Mr. Parr advised that he will obtain three proposals for pump station cleaning if Russel Reid chooses not to honor their previous proposal pricing. Additionally, the pumps at the Mews Pump Station will require cleaning from the accumulation of rags. These pumps were replaced in 2022 so they are not old. Ms. Paulus advised that she would notify the Mews property management of the illegal discharge "rags" causing additional costs and those costs will be charged to the property owner.

February 1, 2024 Meeting Date/Time Change

It is noted that the February 1, 2024 6:30 p.m. meeting has been rescheduled to February 8, 2024 at 8:00 a.m. This meeting will consist of the regular monthly meeting, rate hearing, and reorganization meeting.

New Computers for Board Members

A brief discussion ensued regarding new computers for CTSA Board members due to broken and/or obsolete equipment/software. Ms. Paulus and Ms. Stokes will work on obtaining potential replacements as requested.

Vouchers

Edward Schneider moved, and Chairman Krommenhoek seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Did Not Vote
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Yes
Daniel McTiernan	Yes

There being no further business to discuss, upon motion duly made, seconded, and unanimously passed, the meeting was adjourned at 7:43 p.m.

ATTEST:

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Taralyn Stokes, Clerk

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Steven Krommenhoek, Chairman