

## General Instructions to Complete the Authority Budget Workbook

Authority B

- a) This workbook shall be used for completing the Authority Introduced and Adopted Budgets.
- b) It is designed to automatically calculate amounts linked from various data entry points.
- c) The individual tabs containing formulas are locked to protect the formulas.
- d) Fill in only the gray and yellow highlighted sections of the worksheet.
- e) Begin by navigating to the "KEY INPUTS" tab.

Select the Authority by clicking on cell B5 and selecting from the dropdown menu. This will populate the entity name and county.

- f) Continue to complete each of the fields in order to populate standard information throughout the workbook.  
When copying information from another document, users must select "Paste Values" when pasting the information into this
- g) workbook.

<b>Fiscal Year Begin:</b>	2023	<b>Governing Body Members</b>	
<b>Fiscal Year End:</b>	2023	<b>Commissioner #1</b>	Steve Krommenhoek
<b>Begin Date:</b>	January 1, 2023	<b>Commissioner #2</b>	Peter Geiger
<b>End Date:</b>	December 31, 2023	<b>Commissioner #3</b>	Edward Schneider
<b>Authority Name:</b>	<b>Clinton Sewerage Authority</b>	<b>Commissioner #4</b>	Katrin Glode-Sethna
<b>Web Address</b>	<a href="https://clintontwpnj.gov/departments-2/sewer-utilities">https://clintontwpnj.gov/departments-2/sewer-utilities</a>	<b>Commissioner #5</b>	Joseph Wrba
		<b>Commissioner #6</b>	Dan McTiernan

<b>Certification Sections</b>		<b>Commissioner #7</b>	
<b>Preparer Certification</b>		<b>Commissioner #8</b>	
<b>Preparer Name</b>	Laura Atwell, CPA, PSA, RMA	<b>Commissioner #9</b>	
<b>Title</b>	Certified Public Accountant	<b>Commissioner #10</b>	
<b>Address</b>	39 State Route 12, Ste 2	<b>Commissioner #11</b>	
<b>Address 2</b>	Flemington, NJ 08822	<b>Commissioner #12</b>	
<b>Phone</b>	908-782-7900		
<b>Fax</b>	908-782-4328		
<b>Email</b>	<a href="mailto:la@bkc-cpa.com">la@bkc-cpa.com</a>		
		<b># of Pages Needed:</b>	
		<b>Accumulated Absences</b>	Standard

<b>Approval Certification</b>		<b>Authority Operations and Functions:</b>	
<b>Officer's Name</b>	Edward Schneider	<b>Operation #1</b>	Sewer
<b>Title</b>	Secretary	<b>Operation #2</b>	N/A
<b>Address</b>	79 Beaver Ave, Suite 3	<b>Operation #3</b>	N/A
<b>Address 2</b>	Clinton, NJ 08809	<b>Operation #4</b>	N/A
<b>Phone</b>	908-735-5026	<b>Operation #5</b>	N/A
<b>Fax</b>	n/a	<b>Operation #6</b>	N/A
<b>Email</b>	<a href="mailto:eschneider.ctsa@embarqmail.com">eschneider.ctsa@embarqmail.com</a>		

<b>Internet Certification</b>	
<b>Officer's Name</b>	Steve Krommenhoek
<b>Title</b>	Chairman

**Adoption Certification**

<b>Officer's Name</b>	Edward Schneider
<b>Title</b>	Secretary
<b>Address</b>	79 Beaver Ave, Suite 3
<b>Address 2</b>	Clinton, NJ 08809
<b>Phone</b>	908-735-5026
<b>Fax</b>	n/a
<b>Email</b>	<a href="mailto:eschneider.ctsa@embarqmail.com">eschneider.ctsa@embarqmail.com</a>

**Capital Budget/Program Certification**

<b>Officer's Name</b>	Edward Schneider
<b>Title</b>	Secretary
<b>Address</b>	79 Beaver Ave, Suite 3
<b>Address 2</b>	Clinton, NJ 08809
<b>Phone</b>	908-735-5026
<b>Fax</b>	n/a
<b>Email</b>	<a href="mailto:eschneider.ctsa@embarqmail.com">eschneider.ctsa@embarqmail.com</a>

Fiscal Year                      Start Year                      End Year  
   2023                      –                      2023

*Authority Budget of:  
Clinton Sewerage Authority*

State Filing Year                      2023

*For the Period:                      January 1, 2023                      to                      December 31, 2023*

<https://clintontwpnj.gov/departments-2/sewer-utilities>  
Authority Web Address



*Division of Local Government Services*

**2023 AUTHORITY BUDGET  
CERTIFICATION SECTION**

**2023**

Clinton Sewerage Authority

**AUTHORITY BUDGET**

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

# 2023 PREPARER'S CERTIFICATION

Clinton Sewerage Authority

## AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the memberers of the governing body's resolve with respect to statute in that; all estimates revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	la@bkc-cpa.com
Name:	Laura Atwell, CPA, PSA, RMA
Title:	Certified Public Accountant
Address:	39 State Route 12, Ste 2 Flemington, NJ 08822
Phone Number:	908-782-7900
Fax Number:	908-782-4328
E-mail Address:	la@bkc-cpa.com

# AUTHORITY INTERNET WEBSITE CERTIFICATION

**Authority's Web Address:** https://cmntonwtpnj.gov/departments-2/sewer-utilities

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities.
- The budgets for the current fiscal year and immediately preceding two prior years.
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (*Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority*).
- The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: Steve Krommenhoek  
Title of Officer Certifying Compliance: Chairman  
Signature: skrommenhoek@ctsauthority.org



# 2023 APPROVAL CERTIFICATION

Clinton Sewerage Authority

## AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Clinton Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on October 6, 2022.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

<b>Officer's Signature:</b>	eschneider.ctsa@embarqmail.com
<b>Name:</b>	Edward Schneider
<b>Title:</b>	Secretary
<b>Address:</b>	79 Beaver Ave, Suite 3 Clinton, NJ 08809
<b>Phone Number:</b>	908-735-5026
<b>Fax Number:</b>	n/a
<b>E-mail Address:</b>	eschneider.ctsa@embarqmail.com

# 2022 AUTHORITY BUDGET RESOLUTION

## Clinton Sewerage Authority

### FISCAL YEAR: January 01, 2023 to December 31, 2023

WHEREAS, the Annual Budget for Clinton Sewerage Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 has been presented before the governing body of the Clinton Sewerage Authority at its open public meeting of October 6, 2022; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,359,200.00, Total Appropriations including any Accumulated Deficit, if any, of \$1,479,154.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$119,954.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Clinton Sewerage Authority, at an open public meeting held on October 6, 2022 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Clinton Sewerage Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Clinton Sewerage Authority will consider the Annual Budget and Capital Budget/Program for Adoption on November 03, 2022.

eschneider.ctsa@embarqmail.com  
(Secretary's Signature)

10/6/2022  
(Date)

**Governing Body Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Steve Krommenhoek				
Peter Geiger				
Edward Schneider				
Katrin Glode-Sethna				
Joseph Wrba				
Dan McTiernan				
0				
0				
0				
0				
0				
0				

# 2023 ADOPTION CERTIFICATION

Clinton Sewerage Authority

## AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Clinton Sewerage Authority, pursuant to N.J.A.C 5:31-2.3, on November 03, 2022.

<b>Officer's Signature:</b>	eschneider.ctsa@embarqmail.com		
<b>Name:</b>	Edward Schneider		
<b>Title:</b>	Secretary		
<b>Address:</b>	79 Beaver Ave, Suite 3 Clinton, NJ 08809		
<b>Phone Number:</b>	908-735-5026	<b>Fax:</b>	n/a
<b>E-mail address:</b>	eschneider.ctsa@embarqmail.com		

# 2023 ADOPTED BUDGET RESOLUTION

## Clinton Sewerage Authority

### FISCAL YEAR: January 01, 2023 to December 31, 2023

WHEREAS, the Annual Budget and Capital Budget/Program for the Clinton Sewerage Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 has been presented for adoption before the governing body of the Clinton Sewerage Authority at its open public meeting of November 3, 2022; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$1,359,200.00, Total Appropriations, including any Accumulated Deficit, if any, of \$1,488,020.00, and Total Unrestricted Net Position utilized of \$128,820.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Clinton Sewerage Authority at an open public meeting held on November 3, 2022 that the Annual Budget and Capital Budget/Program of the Clinton Sewerage Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

eschneider.ctsa@embarqmail.com

(Secretary's Signature)

11/3/2022

(Date)

**Governing Body Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Steve Krommenhoek	X			
Peter Geiger	X			
Edward Schneider	X			
Katrin Glode-Sethna				X
Joseph Wrba	X			
Dan McTiernan	X			
0				
0				
0				
0				
0				
0				

**2023 AUTHORITY BUDGET  
NARRATIVE AND INFORMATION SECTION**

# 2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

## Clinton Sewerage Authority

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

1. Complete a brief statement on the Fiscal Year 2023 proposed Annual Budget and make comparison to the Fiscal Year 2022 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

Revenues: Late charges - 100% increase to align revenues from late charges better with actual activity.  
Revenues: NJEIT NJIB Credit - 100% increase as a result of debt service credit.  
Expenses:  
Administration Expenses:  
Fringe benefits - 21.6% increase due to an increase in required pension expense.  
Insurance - 10% increase due to anticipated increase in costs.  
Miscellaneous - postage - 20% increase from increase costs in postage and additional mailings.  
Miscellaneous - computer expenses - 160% increase for additional services added in recent years including dedicated cyber security technology services & cloud based billing and hosting services.  
Miscellaneous - telephone - 13% increase due to increased costs associated with telephone control system costs.  
Cost of Providing Services:  
Treatment costs - 17.4% increase to align budget with actual costs.  
Electric - 10% increase due to anticipated increase in electricity rates.  
Maintenance labor - contracted - 10% increase to align budget with actual costs and anticipated additional needs of the sewer authority.  
Debt service - Interest - 15.5% decrease as per debt service schedule.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

Although COVID-19 has impacted the economy, the authority does not believe that the impact on the proposed budget will be significantly impacted.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

Unrestricted Net Position to be utilized to balance the budget and for rate stabilization purposes.

# 2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Clinton Sewerage Authority

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, **pilot** payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

Not applicable.

5. The proposed budget must not reflect an anticipated deficit from 2023 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

N/A. There is no deficit in unrestricted net position.

**(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?**

# 2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Clinton Sewerage Authority

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, **if applicable**. (If no changes to fees or rates, indicate answer as "**Rates Are Staying The Same**").

There is a projected rate increase of \$20 for 2023, a 3.85% increase over 2022.



# AUTHORITY CONTACT INFORMATION

## 2023

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Clinton Sewerage Authority		
<i>Federal ID Number:</i>	22-2128671		
<i>Address:</i>	79 Beaver Ave, Suite 5		
<i>City, State, Zip:</i>	Clinton	NJ	08809
<i>Phone: (ext.)</i>	908-735-5026	<i>Fax:</i>	

<b>Preparer's Name:</b>	Laura Atwell, CPA, PSA, RMA		
<i>Preparer's Address:</i>	BKC, CPAs, PC, 39 State Route 12, Ste 2		
<i>City, State, Zip:</i>	Flemington	NJ	08822
<i>Phone: (ext.)</i>	908-782-7900	<i>Fax:</i>	908-782-4328
<i>E-mail:</i>	la@bkc-cpa.com		

<b>Chief Executive Officer*</b>	Steve Krommenhoek, Chairman		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	908-735-5026	<i>Fax:</i>	
<i>E-mail:</i>	<a href="mailto:skrommenhoek@ctsauthority.org">skrommenhoek@ctsauthority.org</a>		

<b>Chief Financial Officer*</b>	Meliss Paulus		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	908-735-5026	<i>Fax:</i>	
<i>E-mail:</i>	<a href="mailto:administrator@ctsauthority.org">administrator@ctsauthority.org</a>		

<b>Name of Auditor:</b>	Laura Atwell, CPA, PSA, RMA		
<i>Name of Firm:</i>	BKC, CPAs, PC		
<i>Address:</i>	39 State Route 12, Ste 2		
<i>City, State, Zip:</i>	Flemington	NJ	08822
<i>Phone: (ext.)</i>	908-782-7900	<i>Fax:</i>	908-782-4328
<i>E-mail:</i>	<a href="mailto:la@bkc-cpa.com">la@bkc-cpa.com</a>		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Clinton Sewerage Authority

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

2

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 108,860.06

3. Provide the number of regular voting members of the governing body:

5

*(5 or 7 per State statute, possibly more for regional authorities)*

4. Provide the number of alternate voting members of the governing body:

1

*(Maximum is 2)*

5. **Regional Authorities Only** - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

N/A

*Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.*

**If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.**

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

*If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

*If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract\*?

No

*\*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.*

*If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

## Clinton Sewerage Authority

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

**10.** Did the Authority pay for meals or catering during the current fiscal year? No  
*If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

**11.** Did the Authority pay for travel expenses for any employee of individual listed on Page N-4? No  
*If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*

**12.** Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- |   |    |
|---|----|
| a. First class or charter travel                      | No |
| b. Travel for companions                              | No |
| c. Tax indemnification and gross-up payments          | No |
| d. Discretionary spending account                     | No |
| e. Housing allowance or residence for personal use    | No |
| f. Payments for business use of personal residence    | No |
| g. Vehicle/auto allowance or vehicle for personal use | No |
| h. Health or social club dues or initiation fees      | No |
| i. Personal services (i.e. maid, chauffeur, chef)     | No |

*If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.*

**13.** Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes

*If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).*

**14.** Did the Authority make any payments to current or former commissioners or employees for severance or termination? No  
*If "yes", provide explanation, including amount paid.*

**15.** Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No

*If "yes", provide explanation including amount paid.*

**16.** Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No

*If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*

# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Clinton Sewerage Authority

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?  No

*If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.*

# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Clinton Sewerage Authority

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

*Use the space below to provide clarification for any Questionnaire responses.*

#9: Compensation is determined as the finance committee reviews the needs of the Authority and availability of financial resources.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**Clinton Sewerage Authority**

**FISCAL YEAR: January 01, 2023 to December 31, 2023**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key Employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest Compensated Employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable Compensation** (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

**Clinton Sewerage Authority**  
**For the Period January 01, 2023 to December 31, 2023**

	Name	Title	Average Hours per Week Dedicated to Position	Position				Reportable Compensation from Authority (W-2/ 1099)			Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority
				Commissioner	Officer	Key Employee	Highest Compensated Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)		
1	Meliss Paulus	Administrator	35			X	X	\$ 74,100.00	\$ 7,500.00		\$ 32,959.00	\$ 114,559.00
2	Steve Krommenhoek	Chairman	5	X	X			\$ 1,100.00				\$ 1,100.00
3	Peter Geiger	Vice Chairman	3	X	X			\$ 1,000.00				\$ 1,000.00
4	Edward Schneider	Secretary	3	X	X			\$ 1,000.00				\$ 1,000.00
5	Katrin Glode-Sethna	Treasurer	3	X	X			\$ 1,000.00				\$ 1,000.00
6	Joseph Wrba	Member	3	X				\$ 1,000.00				\$ 1,000.00
7	Daniel McTiernan	Alternative member	3	X				\$ 1,000.00				\$ 1,000.00
8												\$ -
9												\$ -
10												\$ -
11												\$ -
12												\$ -
13												\$ -
14												\$ -
15												\$ -
16												\$ -
17												\$ -
18												\$ -
19												\$ -
20												\$ -
21												\$ -
22												\$ -
23												\$ -
24												\$ -
25												\$ -
26												\$ -
27												\$ -
28												\$ -
29												\$ -
30												\$ -
31												\$ -
32												\$ -
33												\$ -
34												\$ -
35												\$ -
<b>Total:</b>								\$ 80,200.00	\$ 7,500.00	\$ -	\$ 32,959.00	\$ 120,659.00

## Schedule of Health Benefits - Detailed Cost Analysis

Clinton Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

If no health benefits, check this box:

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>								
Single Coverage	2	14,000.00	28,000.00	2	11,725.44	23,450.88	4,549.12	19.4%
Parent & Child			-			-	-	0.0%
Employee & Spouse (or Partner)			-			-	-	0.0%
Family			-			-	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)							-	0.0%
<b>Subtotal</b>	<b>2</b>		<b>28,000.00</b>	<b>2</b>		<b>23,450.88</b>	<b>4,549.12</b>	<b>19.4%</b>
<b>Commissioners - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	0.0%
Parent & Child			-			-	-	0.0%
Employee & Spouse (or Partner)			-			-	-	0.0%
Family			-			-	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)							-	0.0%
<b>Subtotal</b>	<b>0</b>		<b>-</b>	<b>0</b>		<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Retirees - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	0.0%
Parent & Child			-			-	-	0.0%
Employee & Spouse (or Partner)			-			-	-	0.0%
Family			-			-	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)							-	0.0%
<b>Subtotal</b>	<b>0</b>		<b>-</b>	<b>0</b>		<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>GRAND TOTAL</b>	<b>2</b>		<b>28,000.00</b>	<b>2</b>		<b>23,450.88</b>	<b>4,549.12</b>	<b>19.4%</b>

Is medical coverage provided by the SHBP (Yes or No)?

Yes

Is prescription drug coverage provided by the SHBP (Yes or No)?

Yes











**2023 AUTHORITY BUDGET  
FINANCIAL SCHEDULES SECTION**

## SUMMARY

Clinton Sewerage Authority  
For the Period: January 01, 2023 to December 31, 2023

	<b>FY 2023 Proposed Budget</b>						<b>FY 2022 Adopted Budget</b>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>	
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
<b>REVENUES</b>										
Total Operating Revenues	\$ 1,359,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,359,200	\$ 1,294,600	\$ 64,600	5.0%
Total Non-Operating Revenues	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Anticipated Revenues	1,359,200	-	-	-	-	-	1,359,200	1,294,600	64,600	5.0%
<b>APPROPRIATIONS</b>										
Total Administration	363,041	-	-	-	-	-	363,041	334,000	29,041	8.7%
Total Cost of Providing Services	982,200	-	-	-	-	-	982,200	863,500	118,700	13.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	123,804	-	-	-	-	-	123,804	118,366	5,438	4.6%
Total Operating Appropriations	1,469,045	-	-	-	-	-	1,469,045	1,315,866	153,179	11.6%
Total Interest Payments on Debt	18,975	-	-	-	-	-	18,975	22,450	(3,475)	-15.5%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	18,975	-	-	-	-	-	18,975	22,450	(3,475)	-15.5%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	1,488,020	-	-	-	-	-	1,488,020	1,338,316	149,704	11.2%
Less: Total Unrestricted Net Position Utilized	128,820	-	-	-	-	-	128,820	43,716	85,104	194.7%
Net Total Appropriations	1,359,200	-	-	-	-	-	1,359,200	1,294,600	64,600	5.0%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>

# Revenue Schedule

Clinton Sewerage Authority  
For the Period: January 01, 2023 to December 31, 2023

	<b>FY 2023 Proposed Budget</b>						<b>FY 2022</b>	<b>\$ Increase</b>	<b>% Increase</b>	
	Sewer	N/A	N/A	N/A	N/A	N/A	<b>Adopted</b>	<b>(Decrease)</b>	<b>(Decrease)</b>	
							<b>Budget</b>	<b>Proposed vs.</b>	<b>Proposed vs.</b>	
	<b>Total All Operations</b>						<b>Total All Operations</b>	<b>All Operations</b>	<b>All Operations</b>	
<b>OPERATING REVENUES</b>										
<i>Service Charges</i>										
Residential	1,339,200						\$ 1,339,200	\$ 1,289,600	\$ 49,600	3.8%
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Service Charges</b>	<b>1,339,200</b>	-	-	-	-	-	<b>1,339,200</b>	<b>1,289,600</b>	<b>49,600</b>	<b>3.8%</b>
<i>Connection Fees</i>										
Residential							-	-	-	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Connection Fees</b>	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Parking Fees</b>	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>										
Late Charges	10,000						10,000	5,000	5,000	100.0%
Miscellaneous - NJEIT NJIB Credit	10,000						10,000	-	10,000	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
<b>Total Other Revenue</b>	<b>20,000</b>	-	-	-	-	-	<b>20,000</b>	<b>5,000</b>	<b>15,000</b>	<b>300.0%</b>
<b>Total Operating Revenues</b>	<b>1,359,200</b>	-	-	-	-	-	<b>1,359,200</b>	<b>1,294,600</b>	<b>64,600</b>	<b>5.0%</b>
<b>NON-OPERATING REVENUES</b>										
<i>Other Non-Operating Revenues (List)</i>										
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments &amp; Deposits (List)</i>										
Interest Earned							-	-	-	#DIV/0!
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Interest</b>	-	-	-	-	-	-	-	-	-	#DIV/0!
<b>Total Non-Operating Revenues</b>	-	-	-	-	-	-	-	-	-	#DIV/0!
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 1,359,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,359,200</b>	<b>\$ 1,294,600</b>	<b>\$ 64,600</b>	<b>5.0%</b>





# Appropriations Schedule

Clinton Sewerage Authority  
For the Period: January 01, 2023 to December 31, 2023

	<b>FY 2023 Proposed Budget</b>						<b>FY 2022 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 142,575						\$ 142,575	\$ 133,000	\$ 9,575	7.2%
Fringe Benefits	60,066						60,066	49,400	10,666	21.6%
Total Administration - Personnel	202,641	-	-	-	-	-	202,641	182,400	20,241	11.1%
<i>Administration - Other (List)</i>										
Professional Fees	102,600						102,600	101,600	1,000	1.0%
Insurance	13,200						13,200	12,000	1,200	10.0%
Director's Fees	6,100						6,100	6,100	-	0.0%
Office Rent	10,500						10,500	10,200	300	2.9%
Miscellaneous Administration*	28,000						28,000	21,700	6,300	29.0%
Total Administration - Other	160,400	-	-	-	-	-	160,400	151,600	8,800	5.8%
Total Administration	363,041	-	-	-	-	-	363,041	334,000	29,041	8.7%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages							-	-	-	#DIV/0!
Fringe Benefits							-	-	-	#DIV/0!
Total COPS - Personnel							-	-	-	#DIV/0!
<i>Cost of Providing Services - Other (List)</i>										
Treatment Costs	675,000						675,000	575,000	100,000	17.4%
Maintenance Labor- Operator	165,000						165,000	165,000	-	0.0%
Maintenance Labor- Contracted	75,000						75,000	59,500	15,500	26.1%
Utilities	33,000						33,000	30,000	3,000	10.0%
Miscellaneous COPS*	34,200						34,200	34,000	200	0.6%
Total COPS - Other	982,200	-	-	-	-	-	982,200	863,500	118,700	13.7%
Total Cost of Providing Services	982,200	-	-	-	-	-	982,200	863,500	118,700	13.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	123,804	-	-	-	-	-	123,804	118,366	5,438	4.6%
Total Operating Appropriations	1,469,045	-	-	-	-	-	1,469,045	1,315,866	153,179	11.6%
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt	18,975	-	-	-	-	-	18,975	22,450	(3,475)	-15.5%
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	-	#DIV/0!
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves							-	-	-	#DIV/0!
Total Non-Operating Appropriations	18,975	-	-	-	-	-	18,975	22,450	(3,475)	-15.5%
<b>TOTAL APPROPRIATIONS</b>	<b>1,488,020</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,488,020</b>	<b>1,338,316</b>	<b>149,704</b>	<b>11.2%</b>
<b>ACCUMULATED DEFICIT</b>										
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>1,488,020</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,488,020</b>	<b>1,338,316</b>	<b>149,704</b>	<b>11.2%</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation							-	-	-	#DIV/0!
Other	128,820						128,820	43,716	85,104	194.7%
Total Unrestricted Net Position Utilized	128,820						128,820	43,716	85,104	194.7%
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 1,359,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,359,200</b>	<b>\$ 1,294,600</b>	<b>\$ 64,600</b>	<b>5.0%</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations    \$ 73,452.25    \$ -    \$ -    \$ -    \$ -    \$ -    \$ -    \$ -    \$ 73,452.25







# Prior Year Adopted Appropriations Schedule

## Clinton Sewerage Authority

### FY 2022 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$133,000						\$ 133,000
Fringe Benefits	49,400						49,400
Total Administration - Personnel	182,400	-	-	-	-	-	182,400
<i>Administration - Other (List)</i>							
Professional Fees	101,600						101,600
Insurance	12,000						12,000
Director's Fees	6,100						6,100
Office Rent	10,200						10,200
Miscellaneous Administration*	21,700						21,700
Total Administration - Other	151,600	-	-	-	-	-	151,600
Total Administration	334,000	-	-	-	-	-	334,000
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages							-
Fringe Benefits							-
Total COPS - Personnel	-	-	-	-	-	-	-
<i>Cost of Providing Services - Other (List)</i>							
Treatment Costs	575,000						575,000
Maintenance Labor- Operator	165,000						165,000
Maintenance Labor- Contracted	59,500						59,500
Utilities	30,000						30,000
Miscellaneous COPS*	34,000						34,000
Total COPS - Other	863,500	-	-	-	-	-	863,500
Total Cost of Providing Services	863,500	-	-	-	-	-	863,500
Total Principal Payments on Debt Service in Lieu of Depreciation	118,366	-	-	-	-	-	118,366
Total Operating Appropriations	1,315,866	-	-	-	-	-	1,315,866
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	22,450	-	-	-	-	-	22,450
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	22,450	-	-	-	-	-	22,450
<b>TOTAL APPROPRIATIONS</b>	<b>1,338,316</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,338,316</b>
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>1,338,316</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,338,316</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation							-
Other	43,716						43,716
Total Unrestricted Net Position Utilized	43,716	-	-	-	-	-	43,716
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 1,294,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,294,600</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations    \$ 65,793.30    \$ -    \$ -    \$ -    \$ -    \$ -    \$ 65,793.30









## Debt Service Schedule - Principal

Clinton Sewerage Authority

If Authority has no debt, check this box:

	Date of Local Finance Board Approval	FY 2022 Adopted Budget	FY 2023 Proposed Budget	Fiscal Year Ending in						Total Principal Outstanding
				2024	2025	2026	2027	2028	Thereafter	
<i>Sewer</i>										
NJ Environmental Inf.-2004 Issue	n/a	\$34,689	\$33,619	\$20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,619
NJ Environmental Inf.-2010 Issue	n/a	83,677	90,185	88,542	95,036	41,381	21,987	-	-	337,131
										-
Total Principal		118,366	123,804	108,542	95,036	41,381	21,987	-	-	390,750
<i>N/A</i>										
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
<i>N/A</i>										
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
<i>N/A</i>										
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
<i>N/A</i>										
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>		<b>\$ 118,366</b>	<b>\$ 123,804</b>	<b>\$ 108,542</b>	<b>\$ 95,036</b>	<b>\$ 41,381</b>	<b>\$ 21,987</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 390,750</b>

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<b>Moody's</b>	<b>Fitch</b>	<b>Standard &amp; Poors</b>
Bond Rating			
Year of Last Rating			

## Debt Service Schedule - Interest

Clinton Sewerage Authority

If Authority has no debt, check this box:

*Fiscal Year Ending in*

	FY 2022 Adopted Budget	FY 2023 Proposed Budget	2024	2025	2026	2027	2028	Thereafter	Total Interest Payments Outstanding
<i>Sewer</i>									
NJ Environmental Inf.-2004 Issue	\$2,725	\$1,725	\$875	\$ -	\$ -	\$ -	\$ -	\$ -	2,600
NJ Environmental Inf.-2010 Issue	19,725	17,250	14,500	12,000	9,250	9,500	-	-	62,500
0									-
0									-
Total Interest Payments	22,450	18,975	15,375	12,000	9,250	9,500	-	-	65,100
<i>N/A</i>									
0									-
0									-
0									-
0									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
0									-
0									-
0									-
0									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
0									-
0									-
0									-
0									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
0									-
0									-
0									-
0									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>TOTAL INTEREST ALL OPERATIONS</b>	<b>\$ 22,450</b>	<b>\$ 18,975</b>	<b>\$ 15,375</b>	<b>\$ 12,000</b>	<b>\$ 9,250</b>	<b>\$ 9,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 65,100</b>

# Net Position Reconciliation

## Clinton Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

### ***FY 2023 Proposed Budget***

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>	\$ 9,191,793						\$ 9,191,793
Less: Invested in Capital Assets, Net of Related Debt (1)	8,079,391						8,079,391
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)	852,041						852,041
Total Unrestricted Net Position (1)	260,361	-	-	-	-	-	260,361
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	178,816						178,816
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	439,177	-	-	-	-	-	439,177
Unrestricted Net Position Utilized to Balance Proposed Budget	128,820	-	-	-	-	-	128,820
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	128,820	-	-	-	-	-	128,820
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR Last issued Audit Report (4)</b>	\$ 310,357	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,357

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County	\$ 73,452	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	73,452
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(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

**2023**

**Clinton Sewerage Authority**

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(Authority Name)

**2023 AUTHORITY CAPITAL BUDGET/PROGRAM**

# 2023 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

**Clinton Sewerage Authority**

(Authority Name)

**Fiscal Year: January 01, 2023 to December 31, 2023**

*Check the box for the applicable statement below:*

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Clinton Sewerage Authority, on N/A.

It is hereby certified that the governing body of the Clinton Sewerage Authority have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Clinton Sewerage Authority, for the following reason(s):

The capital plan is determined as items are needed and reviewed on a monthly basis.

<b>Officer's Signature:</b>	eschneider.ctsa@embarqmail.com
<b>Name:</b>	Edward Schneider
<b>Title:</b>	Secretary
<b>Address:</b>	79 Beaver Ave, Suite 3 Clinton, NJ 08809
<b>Phone Number:</b>	908-735-5026
<b>Fax Number:</b>	n/a
<b>E-mail Address:</b>	eschneider.ctsa@embarqmail.com

# 2023 CAPITAL BUDGET/PROGRAM MESSAGE

Clinton Sewerage Authority

**Fiscal Year: January 01, 2023 to December 31, 2023**

*Answer all questions below using the space provided.*

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

  

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

# Proposed Capital Budget

## Clinton Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

		<i>Funding Sources</i>				
Estimated Total Cost		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
	\$	-				
		-				
		-				
		-				
Total		-	-	-	-	-
<i>N/A</i>						
		-				
		-				
		-				
		-				
Total		-	-	-	-	-
<i>N/A</i>						
		-				
		-				
		-				
		-				
Total		-	-	-	-	-
<i>N/A</i>						
		-				
		-				
		-				
		-				
Total		-	-	-	-	-
<i>N/A</i>						
		-				
		-				
		-				
		-				
Total		-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
		-	-	-	-	-

*Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.*

# 5 Year Capital Improvement Plan

Clinton Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget Year 2023	2024	2025	2026	2027	2028
<i>Sewer</i>							
	\$ -	\$ -					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*



# 5 Year Capital Improvement Plan Funding Sources

Clinton Sewerage Authority  
For the Period: January 01, 2023 to December 31, 2023

		<i>Funding Sources</i>					
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer		\$ -					
	Total	-	-	-	-	-	-
N/A		-					
	Total	-	-	-	-	-	-
N/A		-					
	Total	-	-	-	-	-	-
N/A		-					
	Total	-	-	-	-	-	-
N/A		-					
	Total	-	-	-	-	-	-
N/A		-					
	Total	-	-	-	-	-	-
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	Total 5 Year Plan per CB-4	\$ -					
	Balance check	-	<i>- If amount is other than zero, verify that projects listed above match projects listed on CB-4.</i>				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.