

**DEPUTY ZONING & CODE ENFORCEMENT OFFICER (P/T) – TOWNSHIP OF CLINTON,
HUNTERDON COUNTY.**

The Township of Clinton is seeking to fill the position of part-time Deputy Zoning Officer / Code Enforcement Officer to perform a variety of administrative office and field work duties in support of Township ordinances. Expected Hours: 10-20 hours per week. The position will report to the Construction Official and work under the supervision of the Zoning Officer. The successful candidate should possess strong interpersonal & organizational skills, the ability to multi-task, experience with Microsoft Office & Spatial Data Logic, and the ability to communicate effectively with residents and businesses. Candidates should have the ability to work in a fast-paced environment with attention to detail. Occasional night and weekend work may be required. Applicants must possess a valid New Jersey Driver's License. Duties include, but are not limited to, writing violation notices, reviewing laws and local ordinances, inspecting properties, and communicating with the public. At least two years of municipal code enforcement/property maintenance experience preferred. Law enforcement background/experience a plus and can be substituted for code enforcement experience. The Township offers a competitive hourly salary rate commensurate with experience. To apply, please email your cover letter with hourly pay requirements, resume, references (3), and a copy of any relevant license(s) to Admin@Clintontwpnj.org. The application period will remain open until the position is filled; however, the Township reserves the right to interview candidates as applications are received and select successful applicants accordingly. The Township of Clinton is an Equal Opportunity Employer.