



REORGANIZATION MEETING MINUTES

TOWNSHIP OF CLINTON
JANUARY 3, 2024
7:00 P.M.

1370 Route 31 North, Annandale, New Jersey 08801

Microsoft Teams: <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>
Meeting ID: 238 228 115 12 | Passcode: sdJdbw

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

Township Attorney, Trishka Waterbury Cecil called the meeting to order at 7:05 pm.

SALUTE TO THE FLAG

SUNSHINE LAW STATEMENT: Adequate notice and electronic notice of this meeting were provided in accordance with the requirements of the Open Public Meetings Act. A copy of the agenda for this meeting was sent to the Hunterdon County Democrat, the Courier News and the Hunterdon Review and posted on the bulletin board on December 29, 2023, and was made available to the public for download on the Township's website prior to the meeting.

SWEARING IN OF BRIAN MULLAY, TOWNSHIP MAYOR FOR A THREE (3)-YEAR TERM - Hunterdon County Surrogate, Heidi Rohrbach swore in Brian Mullay.

Ms. Cecil turned the meeting over to Mayor Mullay at 7:08 pm.
Mayor Mullay asked for the roll call.

ROLL CALL

Councilman Glaser	Present
Councilman Kochanowski	Absent
Councilwoman Switlyk	Present
Councilman Strauss	Present
Mayor Mullay	Present

Also Present:

Trishka Waterbury Cecil, Township Attorney
William Close, Township Administrator
Lindsay Heller, Acting Township Clerk

NOMINATION FOR COUNCIL PRESIDENT

Councilwoman Switlyk nominated Councilman Marc Strauss; Councilman Glaser seconded.

Result: Motion passed by unanimous vote (Councilman Kochanowski absent).

SWEARING IN OF COUNCIL PRESIDENT MARC STRAUSS - Township Attorney, Trishka Waterbury Cecil swore in Marc Strauss.

SWEARING IN OF LINE OFFICERS FOR THE ANNANDALE HOSE COMPANY

Mayor Mulla swore in the Fire Chief, Tom Long, Deputy Fire Chief, Stephen Dombrowski, Fire Captain, Frederick Schutts, Fire Lieutenant 1, Charles Vaden, Fire Lieutenant 2, Brandon Bundt, Fire Lieutenant 3, Kyle Weed, and Fire Lieutenant 4, Matthew Thomas, for Annandale Hose Company

CONSENT AGENDA

“The items listed below are considered to be routine by the Mayor and Council and will be enacted by a single motion. There will be no separate discussion of these items unless requested by the Mayor, a Council Member, or member of the public, in which event the item will be removed from the Consent Agenda and voted on separately.”

Resolution 2024-11 and 2024-13 were pulled from the Consent Agenda

Councilwoman Switlyk motioned to approve the Consent Agenda; Councilman Glaser seconded.

Result: Motion passed by unanimous vote (Councilman Kochanowski absent).

1. Resolution 2024-01 – Resolution of the Mayor and Council of the Township of Clinton Authorizing the Adoption of the Cash Management Plan for the Year 2024.

RESOLUTION

2024 – 01

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON AUTHORIZING THE ADOPTION OF THE CASH MANAGEMENT PLAN FOR THE YEAR 2024

WHEREAS, the State of New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5, et seq. requires that municipalities adopt a Cash Management Plan which is designed to assure, to the extent practical, investment of local funds in interest bearing accounts and other permitted investments; and

WHEREAS, the Cash Management Plan must include:

1. The designation of a public depository or depositories.
2. The authorization for investments as permitted by various applicable laws.
3. The annual submission of the Cash Management Plan to the governing body, which must be approved by a majority vote.
4. An annual audit of the Cash Management Plan.
5. That when an investment is in bonds which mature in more than one year, a determination that the maturity approximates the prospective time when such funds are needed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Clinton that the attached Cash Management Plan is hereby adopted for the year 2024.

Cash Management Plan

2024

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- VIII. Disbursement of Funds
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- XII. Compliance
- XIII. Reporting Requirements
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I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S. A.40A: 5-14 in order to set forth the basis for the deposits and investment of certain public funds of the Township of Clinton, pending the use of such funds for the intended purposes. The plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made regarding the Deposits and the Permitted Investments will be done to ensure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Clinton:

- 1. Current Fund
 - a. Current Fund Operating
 - b. Payroll
 - c. Lien Redemption
- 2. Other Trust funds:
 - a. Developers Escrow
 - b. Recreation Trust
 - c. Performance Guarantee
 - d. Unemployment
 - e. Payroll Agency
 - f. Open Space
 - g. Animal Control
 - h. Other Trust Fund
- 3. General Capital Fund
- 4. COAH

B. It is understood that this Plan is not intended to cover certain funds and accounts of the Township of Clinton, specifically:

- Deferred Compensation
- 2. Municipal Court
 - a. Fines Account
 - b. Bail Accounts

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF CLINTON AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Township of Clinton is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Clinton are directed to supply to all depositories or any other parties with whom the Deposits or Permitted

Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

CITIZENS BANK

UNITY BANK

NORTHFIELD BANK

NJ CASH MANAGEMENT FUND

NJARM

PEPACK/GLADSTONE BANK

All depositories must conform to the Government Unit Deposit Protection Act (GUDPA) and shall provide a Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis. In addition, designated depositories shall maintain maximum FDIC or FSLIC coverage of all Township funds on deposit.

V. DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S.A. 40A: 5-15, into appropriate fund operating accounts. Non-interest-bearing operating, and capital accounts shall be regularly monitored for the availability of funds for investment. Trust accounts shall be maintained in accordance with Federal and State statutes regulating such funds. Payroll, Developers' Escrow, Performance Bond deposits and other agency funds, which represent funds of individuals and other organizations held by the Township shall be deposited in regular interest-bearing checking accounts, unless applicable State statutes direct otherwise.

Where compensating balances are required by any designated depository to offset the cost of services provided an agreement between the Township and the depository shall be executed, specifying the charge for each service and the balance required to offset each charge. Said agreement shall be reviewed on an annual basis.

VI. INVESTMENT INSTRUMENTS AND PROCEDURE

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America.

Government money market mutual funds.

Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor.

Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.

5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units

6. Local government investment pools.

7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52: 18A-90.4); or

8. Agreements for the repurchase of fully collateralized securities if:

- a. The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection "A."
- b. The custody of collateral is transferred to a third party.
- c. The maturity of the agreement is not more than 30 days.
- d. The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); ND
- e. A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and Local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An Investment Company or investment trusts:

- a. Which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1, et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- b. The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- c. Which has:
 - d. Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - e. investing in U.S. Government securities for at least the most recent past 60 Months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- a. Which is managed in accordance with 17 C.F.R. sec. 270.2a.7;
- b. Which is rated in the highest category by a nationally recognized statistical rating organization, which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C. F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by U.S. Government securities;
- c. Which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- d. Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- e. which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank, located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is no unauthorized use of the funds or the Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Township or by a third-party custodian prior to or upon the release of the Township's funds.

To assure that all parties with whom the Township deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VIII. DISBURSEMENT OF FUNDS

All funds shall be disbursed as authorized and directed by the Township Council. The Chief Financial Officer shall, at the beginning of the year, present to the Township Council a schedule of debt service principal and interest payments and, when available, a schedule of School Tax payments for the upcoming year. Upon approval of the schedules of payments by the Township Council, the Chief Financial Officer shall then have the authority to make the following disbursements:

- School Taxes
- County Taxes
- Open Space Taxes
- Interfunds
- Purchase of Investments
- Debt Service
- Payroll - Salaries and Wages
- Health Benefits for Employees & Retirees
- Pension payments
- Postage
- Petty Cash Reimbursements
- Utility bills

IX. PETTY CASH FUND

Reimbursements for expenditures through the Petty Cash Fund shall be made within the limits approved by the Director of the Division of Local Government Services. The Petty Cash Fund shall be maintained in accordance with N.J.S.A. 40A: 5-21. Petty Cash Funds shall be maintained in the following amounts:

Finance Dept	\$ 250.00
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X. CHANGE FUNDS

Change funds have been established by past resolutions of the governing body to provide change to taxpayers making payments to the following departments:

Tax Office	\$ 100.00
Municipal Court	\$ 100.00
Township Clerk/ Animal Control License Official	\$ 50.00
Recreation	\$ 30.00

XI. SPECIAL EVENTS CHANGE FUND

Special Events change fund has been established by resolution of the governing body to provide change during special events held by Township in the amount of \$500.00.

XII. BONDING

The following officials shall be covered by individual or blanket surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer

Tax Collector

Court Administrator

Staff members of the Department of Finance and Tax Collection not covered by separate surety bonds shall be covered by a Public Employee's Faithful Performance Bond.

XIII. COMPLIANCE

The Cash Management Plan of the Township of Clinton shall be subject to the approval of the Township Attorney, and shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-4.

As stated in N.J.S.A. 40A:5-14, the official(s) charged with the custody of Township funds shall deposit them as instructed by this Cash Management Plan and shall thereafter be relieved of any liability or loss due to the insolvency or closing of any designated depository.

If at any time, this Cash Management Plan conflicts with any regulation of the State of New Jersey, or and department thereof, the applicable State regulations shall apply.

XIV. REPORTING REQUIREMENTS.

By the tenth day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the Mayor and Administrator of the Township a written report of any permitted investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The Name of any institution holding funds of the Township as a permitted investment.
- B. The amount of investments purchased or sold during the immediately preceding month.
- C. The class or type of investment purchased.
- D. The book value of such investments
- E. The earned income on such permitted investment. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such permitted investments.
- G. The market value of all permitted investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township.

XXV. TERM OF PLAN.

This Plan shall be in effect from January 1, 2024, to December 31, 2024. Attached to this Plan is a resolution of the governing body of the Township of Clinton approving this Plan for such a time period. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Committee, the Designated Official (s) is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan. The amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

2. Resolution 2024-02 – Resolution of the Mayor and Council of the Township of Clinton Authorizing Signatures on Township Checks.

RESOLUTION

2024 – 02

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON AUTHORIZING SIGNATURES ON TOWNSHIP CHECKS

WHEREAS the following officials shall be authorized to sign our Current and Municipal Accounts checks for the Township of Clinton for the year 2024:

Mayor
Municipal Clerk
Chief Financial Officer
Township Administrator

BE IT FURTHER RESOLVED that signatures noted below are required for the accounts designated:

Clinton Twp Municipal Court
General Account and Bail Account
Court Administrator
Deputy Court Administrator

3. Resolution 2024-03 – Resolution of the Mayor and Council of the Township of Clinton for Temporary Budget 2024.

**RESOLUTION
2024-03**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON FOR TEMPORARY BUDGET 2024

WHEREAS, N.J.S.A. 40A:4-19 allows for a municipality to adopt a temporary budget within the first 30 days of its budget year when contracts, commitments or payments need to be made prior to the adoption of the regular budget, and

WHEREAS, the total appropriations of the previous year’s budget exclusive of appropriations for debt service, capital improvements and public assistance totals \$11,749,193.36, and

WHEREAS, the maximum allowable amount of the temporary budget is 26.25% of the allowable appropriations for a total of \$3,084,163.25,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Clinton in the County of Hunterdon, State of New Jersey, that the 2024 Temporary Budget shall be as follows:

<u>Department</u>	<u>Type</u>	<u>Amount</u>
Mayor & Council	S&W	\$5,200.00
	O/E	\$650.00
Administration	S&W	\$20,000.00
	O/E	\$40,000.00
Municipal Clerk	S&W	\$34,200.00
	O/E	\$10,000.00
Elections	O/E	\$2,000.00
Information Technology	O/E	\$10,000.00
Financial Administration	S&W	\$55,200.00
	O/E	\$7,500.00
Collection of Taxes	S&W	\$27,315.00
	O/E	\$5,000.00
Assessment of Taxes	S&W	\$30,370.00
	O/E	\$2,000.00
Legal Services	O/E	\$50,000.00
Engineering Services	O/E	\$7,000.00
Environmental Committee	O/E	\$700.00
Planning Board	S&W	\$20,000.00
	O/E	\$6,500.00
Zoning Board	S&W	\$3,600.00

	O/E	\$300.00
Board of Adjustment	O/E	\$1,000.00
Uniform Construction Code	S&W	\$70,220.00
	O/E	\$3,000.00
General Insurance	O/E	\$165,000.00
Group Insurance	O/E	\$380,000.00

Police Department	S&W	\$900,000.00
	O/E	\$25,000.00
Emergency Management Services	O/E	\$520.00
Division of Fire Safety	O/E	\$15,000.00
Fire Hydrants	O/E	\$30,000.00
Fire Prevention	S&W	\$34,000.00
	O/E	\$2,500.00
Prosecutor	O/E	\$27,000.00
Streets & Roads	S&E	\$295,000.00
	O/E	\$40,000.00
Buildings and Grounds	O/E	\$40,000.00
Vehicle Maintenance	O/E	\$40,000.00
Board of Health	O/E	\$500.00
Recreation Department	S&W	\$28,630.00
	O/E	\$12,000.00
Municipal Court	S&W	\$80,000.00
	O/E	\$10,000.00
Electric	O/E	\$11,000.00
Street Lighting	O/E	\$10,000.00
Telephone	O/E	\$22,000.00
Water	O/E	\$2,000.00
Natural Gas	O/E	\$20,000.00
Sewer Services	O/E	\$2,000.00
Gasoline	O/E	\$50,000.00
Social Security	O/E	\$150,000.00
Defined Contribution Retirement	O/E	\$2,000.00
Public Defender	O/E	\$7,200.00
PERS		\$271,058.25
Total Operations INSIDE "CAPS"		\$3,084,163.25
Bond Principal	O/E	\$1,150,000.00
Bond Interest	O/E	\$179,760.00
Total Operations O/S "CAPS"		\$1,325,135.00

4. Resolution 2024-04 – Resolution of the Mayor and Council of the Township of Clinton Setting the Delinquent Tax Interest Rate and Canceling Taxes Under \$10.00.

RESOLUTION

2024 – 04

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON SETTING THE DELINQUENT TAX INTEREST RATE AND CANCELING TAXES UNDER \$10.00

WHEREAS, N.J. Revised Statutes 54:4-67 implies that affirmative action is required on the part of the governing body in fixing the rate of interest on delinquent taxes.

THEREFORE, BE IT RESOLVED by the Township Council of the Township of Clinton, that the interest rate on delinquent taxes shall be 8% per annum of the first \$1,500.00 and 18% per annum on any amount in excess of \$1,500.00 for the year 2024 and no interest shall be charged if payment of any installment is made within the 10th calendar day following the day upon which same became payable.

BE IT FURTHER RESOLVED, in accordance with N.J.S.A. 54:4-67 the governing body may also fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year and that such penalty shall not exceed 6% of the amount of the delinquency.

BE IT FURTHER RESOLVED, in any case where the taxes are not paid during the respective extended periods, the full interest rate from the due date shall apply; and **BE IT RESOLVED**, P.L. 1979, Chapter 82, as amended by PL 1996, Chapter 113 (C.40A:9-154.1) allows the governing body of a municipality to authorize the Township Tax Collector to process the refund and/or cancel property taxes less than \$10.00 without further action of the governing body.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Clinton, County of Hunterdon, State of New Jersey, that the Township of Clinton Tax Collector is hereby authorized to process refunds and delinquencies as permitted by P.L. 1979, Chapter 82, as amended by PL 1996, Chapter 113 (C.40A:9-154.1)

5. Resolution 2024-05 – Resolution of the Mayor and Council of the Township of Clinton to Authorize the Tax Collector to Hold a Tax Sale.

RESOLUTION

2024 – 05

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON AUTHORIZING THE TAX COLLECTOR TO HOLD TAX SALE

BE IT RESOLVED, by the Mayor and Council of the Township of Clinton that the Tax Collector is authorized to conduct a tax sale for all prior years' delinquent taxes pursuant to New Jersey Law Chapter 99.

6. Resolution 2024-06 – Resolution of the Mayor and Council of the Township of Clinton Authorizing the Special Tax Counsel to File Tax Appeals.

RESOLUTION

2024 – 06

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON
AUTHORIZING THE SPECIAL TAX COUNSEL TO
FILE TAX APPEALS**

WHEREAS, the Hunterdon County Board of Taxation has been advised by the Attorney General's Office that the Municipal or Tax Attorney should file tax appeals on behalf of the municipality; and

WHEREAS the Hunterdon County Board of Taxation will no longer accept tax appeals from Municipal Tax Assessors as was permitted in the past provided a resolution was adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that the Township Tax Counsel is authorized to file tax appeals, and settlement stipulations on behalf of the Township of Clinton pursuant to this resolution.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Hunterdon County Board of Taxation with advice copies to the Township Attorney and the Tax Assessor.

7. Resolution 2024-07 – Resolution of the Mayor and Council of the Township of Clinton Authorizing the Tax Assessor to File Corrective Appeals.

RESOLUTION

2024 – 07

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON
AUTHORIZING THE TAX ASSESSOR TO FILE CORRECTIVE APPEALS**

WHEREAS, Mr. Jeff Ward serves as Tax Assessor for the Township of Clinton; and
WHEREAS, Mr. Ward is authorized to process corrective appeals, sign stipulations to assessment appeals and process farmland rollback petitions on behalf of the Township of Clinton.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Clinton, County of Hunterdon, State of New Jersey as follows:

1. Mr. Ward is authorized to perform the tasks outlined above.
2. A copy of this resolution shall be sent to the Hunterdon County Board of Taxation.

8. Resolution 2024-08 – Resolution of the Mayor and Council of the Township of Clinton Appointing the Public Agency Compliance Officer.

RESOLUTION

2024 – 08

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON
APPOINTING THE PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS the New Jersey Department of the Treasury requires municipalities to designate a Public Agency Compliance Officer; and
WHEREAS, the Administrator, William Close, is most qualified to serve in this capacity.
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Clinton, County of Hunterdon, State of New Jersey that William Close is appointed Public Agency Compliance Officer.

9. Resolution 2024-09 – Resolution of the Mayor and Council of the Township of Clinton Setting Fees for Meeting Notices and Designating the Official Newspapers.

RESOLUTION

2024 – 09

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON SETTING FEES FOR MEETING NOTICES AND DESIGNATING THE OFFICIAL NEWSPAPERS

BE IT RESOLVED, Sec. 14 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the public body to fix a reasonable sum to be charged to persons who request that notice of meeting as required under the Act be mailed to them individually; and said sum is to cover the costs of providing such notices and said section further permits the public body to provide such notices free of charge to news media who so request.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Clinton, County of Hunterdon, State of New Jersey, as follows:

Each person requesting an individual notice be mailed to him shall pay according to State Statute for copies of such notices, as required under the act. Requests for such individual notice made by news media shall be granted without cost.

1. The sum herein designated is subject to change upon the adoption of superseding resolution by this public body; and

BE IT RESOLVED, Sec. 3d of the Open Public Meetings Act requires that said notice of meeting's be submitted to two (2) newspapers, one (1) of which shall be the official newspaper; and, the Township Council of the Township of Clinton has determined that the Hunterdon Review, Courier News, the Hunterdon County Democrat, and the Star Ledger have the greatest likelihood of informing the public within the jurisdictional boundaries of Clinton Township of such meetings; and

BE IT FURTHER RESOLVED, by the Township Council of the Township of Clinton that the Hunterdon County Democrat is hereby designated as the official weekly newspaper of this body during 2024, as required by Sec. 13 and 3d(2) of the Open Public Meetings Act.

10. Resolution 2024-10 – Resolution of the Mayor and Council of the Township of Clinton Appointing the Township Professionals for the Year 2024 with Not to Exceed Amounts.

RESOLUTION

2024 – 10

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON APPOINTING THE TOWNSHIP PROFESSIONALS FOR THE YEAR 2024 WITH NOT TO EXCEED AMOUNTS

WHEREAS, the Mayor and Council of the Township of Clinton desire to engage certain professionals for the year 2024; and

WHEREAS, those professionals consist of the following:

Township Attorney	Trishka Cecil, Esq.,	\$200,000.00
Mason, Griffin & Pierson, PC		
Township Auditor	Suplee Clooney	\$32,000.00
Township Planners	Tom Behrens, Burgis Associates	\$25,000.00
Special Tax Counsel	Fred Semrau, Esq., Dorsey & Semrau	\$20,000.00
Labor Counsel	Steve Trimboli, Knapp, Trimboli & Prusinowski, LLC	\$50,000.00
Bond Counsel	Matt Jessup, McManimon, Scotland & Baumann	\$20,000.00
Affordable Housing Attorney	Jon Drill, Stickel, Koenig, Sullivan & Drill	\$70,000.00
Affordable Housing Administrative Agent	Steve Weinberg, Community Action Services	\$10,000.00
Website Administrator	Michael Murphy	\$8,000.00
City Connections		

WHEREAS, the Mayor and Council have reviewed the qualifications of the above-mentioned professionals and find them to be qualified to act on behalf of the Township; and

WHEREAS, all fees are delineated in the contract documents, and the Township Administrator has determined and certified in writing that the value of each of the acquisitions may not exceed the amounts above without further authorization from Mayor and Council; and

WHEREAS the anticipated term of these contracts is one year; and

WHEREAS the above-mentioned professionals have completed and submitted a Campaign Contributions Affidavit as required by N.J.S.A.19A:44A-20.2 *et seq.* verifying they have not made any reportable contributions to a candidate or municipal committee representing the elected officials in the Township of Clinton in the previous one year, and that the contract will prohibit the aforementioned from making any reportable contributions through the term of the contract; and

WHEREAS all of the aforementioned Professional Services Agreements are contingent upon Township Attorney Review; and

WHEREAS the Business Disclosure Entity Certification and the Determination of Value shall be filed with this resolution of award;

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of the aforesaid contracts without public bidding as the professional services contracts; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for these purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Township of Clinton, County of Hunterdon, State of New Jersey authorizes the execution of contracts as described herein:

1. The Mayor and Township Clerk are hereby authorized to execute the above referenced contracts.
2. A copy of this Resolution, the Certifications of Contract Value, the Campaign Contributions Affidavits, and the executed Agreements shall be placed on file in the office of the Municipal Clerk.
3. Notice of the award of these contracts shall be published in the official Township newspaper as required by law.
4. This resolution shall take effect immediately.

11. Resolution 2024-12 – Resolution of the Mayor and Council of the Township of Clinton Designating Commissioner and Alternate Commissioner for the Somerset County Joint Insurance Fund for 2024.

**RESOLUTION
2024 – 12**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON DESIGNATING COMMISSIONER AND ALTERNATE COMMISSIONER FOR THE SOMERSET COUNTY JOINT INSURANCE FUND FOR 2024

WHEREAS, as a condition of membership in the Somerset County Joint Insurance Fund, it is necessary to designate a Township Official to serve as a Commissioner and Alternate Commissioner, to represent the Township of Clinton.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Clinton, in the County of Hunterdon, State of New Jersey, that for the year 2024, William Close be designated as the Commissioner for the Township of Clinton with Thomas DeRosa designated as Alternate Commissioner.

12. Resolution 2024-14 – Resolution of the Mayor and Council of the Township of Clinton to establish a Green Team Advisory Committee for the CY 2024.

**RESOLUTION
2024 – 14**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON TO ESTABLISH A GREEN TEAM ADVISORY COMMITTEE FOR THE YEAR 2024

WHEREAS, the Mayor and Council of the Township of Clinton strives to save tax dollars, assure clean air and water, improve working and living environments to build a community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

WHEREAS, the Mayor and Council of the Township of Clinton wishes to build a model of government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and **NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Township of Clinton that we do hereby establish a Green Team Advisory Committee consisting of

nine (9) members who shall be residents or employees of Clinton Township, appointed annually, but whose initial term or appointment shall be through December 31, 2024.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Clinton that the Missions, Goals, and Objectives for the Green Team Advisory Committee will be established.

NOW THEREFORE BE IT FINALLY RESOLVED, by the Mayor and Council of the Township of Clinton that the following persons are hereby appointed to the Green Team Advisory Committee for the year 2024 and are eligible to serve until replaced through an updated resolution or ordinance:

- Mario Caballero (Chairperson)
- Pam Sammarco
- Mike Fischer
- Allison Grantham
- Kimberle Gray
- Amy Switlyk
- Patti Pedretti

13. Resolution 2024-15 – Resolution of the Mayor and Council of the Township of Clinton Designating a Safety Coordinator and Alternate Safety Coordinator for the Somerset County Joint Insurance Fund for 2024.

RESOLUTION

2024 – 15

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON DESIGNATING A SAFETY COORDINATOR AND ALTERNATE SAFETY COORDINATOR FOR THE SOMERSET COUNTY JOINT INSURANCE FUND FOR 2024

WHEREAS, as a condition of membership in the Somerset County Joint Insurance Fund, it is necessary to designate a Township Official to serve as a Safety Coordinator and Alternate Safety Coordinator, to represent the Township of Clinton.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Clinton, in the County of Hunterdon, State of New Jersey, that for the year 2024, Jay Meixsell be designated as the Safety Coordinator for the Township of Clinton with Thomas Silvia designated as Alternate Safety Coordinator.

14. Resolution 2024-16 – Resolution of the Mayor and Council of the Township of Clinton designating official Township Depositories.

RESOLUTION

2024 – 16

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON DESIGNATING OFFICIAL TOWNSHIP DEPOSITORIES

WHEREAS, N.J.S.A. 40A:55-14 mandates that the governing body of a municipal Corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository of its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

NOW, THEREFORE, BE IT RESOLVED, on the 4th day of January 2024, by the Township Council of the Township of Clinton, County of Hunterdon, State of New Jersey, that:

Investors Savings Bank/Citizens Bank N.A.

New Jersey Cash Management Fund

Unity Bank

Peapack-Gladstone Bank

All Federally secured Banks in the State of New Jersey be and are hereby designated as depositories for the Township of Clinton for the year 2024.

Prior to the deposit of any municipal funds in the above-mentioned depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act 9 R.S. (17:9-41).

BE IT FURTHER RESOLVED, by the Township Council of the Township of Clinton that the various municipal accounts will be deposited in the Banks listed above and the persons responsible shall be as follows:

<u>Account</u>	<u>Custodian</u>
Current Account	Finance Officer
Escrow Account	Finance Officer
Capital Account	Finance Officer
Unemployment Compensation Account	Finance Officer
Animal Control Account	Finance Officer
Recreation Commission Trust Account	Finance Officer
Payroll Account	Finance Officer
Payroll Agency Account	Finance Officer
Performance Guarantee Account	Finance Officer
Open Space Account	Finance Officer
Credit Card Clearing Account	Finance Officer
COAH Account	Finance Officer
Trust Account	Finance Officer
Tax Redemption Account	Tax Collector
Court General Accounts	Court Administrator
Court Bail Accounts	Court Administrator

15. Resolution 2024-17 – Resolution of the Mayor and Council of the Township of Clinton approving member participation in various Cooperative Pricing Systems for the CY 2024.

**RESOLUTION
2024 – 17**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON APPROVING MEMBER PARTICIPATION IN VARIOUS COOPERATIVE PRICING SYSTEMS FOR CY 2024

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, below is a list of Cooperative Pricing Systems the Township of Clinton will utilize in 2024 for the purchase of goods and services;

Morris County CO-OP

Cranford Police CO-OP

Education Services Commission

Somerset County CO-OP

The Hunterdon County Educational Services Commission

Middlesex Regional Educational Services Commission CO-OP

New Jersey Cooperative Purchasing Alliance (Bergen Bids)

Sourcewell

Omni Partners Government Purchasing Alliance Coop Vendors

HGACBUY

NJSTART

WHEREAS, the above Cooperative's, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System under the terms and conditions of the respective cooperatives for the purchase of goods and services.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Clinton, County of Hunterdon, State of New Jersey, as follows:

1. This resolution shall be known and may be cited as a Cooperative Pricing Resolution of the Township of Clinton, pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*.
2. The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.
3. All appropriate Township of Clinton officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.
4. This resolution shall take effect immediately upon final passage according to law.

16. Resolution 2024-18 – Resolution of the Mayor and Council of the Township of Clinton authorizing to pay bills.

RESOLUTION

2024 – 18

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON AUTHORIZING TO PAY BILLS

WHEREAS, under certain circumstances, bills/expenses may need to be paid between Township Council meetings.

BE IT RESOLVED, the Chief Financial Officer and Township Administrator be authorized to pay such bills as when payments become due when the pay periods fall between the regular scheduled Council meetings.

BE IT FURHTER RESOLVED that these checks will be so noted on the next bills list submitted to the Council for approval following their issuance.

17. Resolution 2024-19 – Resolution of the Mayor and Council of the Township of Clinton approving the petty cash fund for 2024.

RESOLUTION

2024 – 19

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON APPROVING THE PETTY CASH FUND FOR 2024

WHEREAS, The Township of Clinton has hereby established a Petty Cash Fund in the amount of \$250.00, and

BE IT RESOLVED that a petty cash fund shall be established and maintained in the Finance Department under the supervision of the Chief Financial Officer in the amount of \$250.00. Such petty cash shall be used for purchases not to exceed \$30.00; and

NOW THEREFORE BE IT RESOLVED that the Governing Body of Clinton Township, County of Hunterdon hereby authorized such action.

REORGANIZATION

1. 2024 Mayoral Appointments.

2024 APPOINTMENTS BY THE MAYOR

<u>POSITION</u>	<u>APPOINTMENT</u>	<u>TERM/YEAR</u>
BOARD OF ADJUSTMENT ALTERNATE #1	DAMION RYAN DAVID PFEFFER CRAIG NAYLOR	FOUR YEARS FOUR YEARS REMAINDER OF TWO-YEAR TERM
ENVIRONMENTAL COMMISSION CHAIR	MARIO CABALLERO	ONE YEAR
ENVIRONMENTAL COMMISSION ALTERNATE #1	SANDRA BUTCHER MARIO CABALLERO AMELIA REITMAN	THREE YEARS THREE YEARS TWO YEARS
HISTORIC PRESERVATION COMMISSION ALTERNATE #1	BILL HONACHEFSKY JR. MATT MURPHY	FOUR YEARS TWO YEARS
PLANNING BOARD ALTERNATE #2 CLASS II	KEVIN CIMEI MIKE AVERSA SANDRA BUTCHER	FOUR YEARS TWO YEARS ONE YEAR
PERS/PFRS CERTIFYING SUPERVISOR PERS/PFRS CERTIFYING OFFICER	LINDSAY HELLER CHRISTINE LICATA	ONE YEAR ONE YEAR
<u>BOARDS/COMMISSIONS LIAISONS</u>		

CT BOARD OF EDUCATION HISTORIC PRESERVATION COMMISSION PUBLIC SAFETY	MARC STRAUSS	ONE YEAR
NORTH HUNTERDON-VOORHEES	TOM KOCHANOWSKI	ONE YEAR
PLANNING BOARD SEWER AUTHORITY	BILL GLASER	ONE YEAR
ENVIRONMENTAL COMMISSION OPEN SPACE ADVISORY COMMITTEE	AMY SWITLYK	ONE YEAR
RECREATION COMMITTEE	BRIAN MULLAY	ONE YEAR
FINANCE COMMITTEE	TOM KOCHANOWSKI BILL GLASER	ONE YEAR
PERSONNEL COMMITTEE	BRIAN MULLAY WILLIAM CLOSE	ONE YEAR
<u>PERSONNEL APPOINTMENTS</u>		
ZONING OFFICER	TAYLOR GRIBBIN	ONE YEAR
RECYCLING COORDINATOR	JAY MEIXSELL	ONE YEAR
PUBLIC AGENCY COMPLIANCE OFFICER	WILLIAM CLOSE	ONE YEAR

2. Resolution 2024-20 – Resolution of the Mayor and Council of the Township of Clinton appointment of Fire Marshal.

Council President Strauss motioned to approve Resolution 2024-20; Councilman Glaser seconded.

Result: Motion passed by unanimous vote (Councilman Kochanowski absent).

RESOLUTION

2024 – 20

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON
APPOINTMENT OF FIRE MARSHAL**

WHEREAS the position of a Fire Marshal exists within the Township; and
WHEREAS it is the opinion of the Administrator that Christopher Sorrentino has the experience and expertise to successfully carry out the duties of the Fire Marshal and pursuant to N.J.A.C 5:71-4.3, is certified to perform said function and does hereby recommend that Mr. Sorrentino continue to be appointed by the Township as the Fire Marshal.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Clinton, County of Hunterdon, State of New Jersey, that Christopher Sorrentino is hereby appointed the Fire Marshal effective on or about January 3, 2024;

3. Resolution 2024-21 – Resolution of the Mayor and Council of the Township of Clinton approving an agreement for Municipal Advisor and Continuing Disclosure Services with Phoenix Advisors.

Councilman Glaser motioned to approve Resolution 2024-21; Council President Strauss seconded.

Result: Motion passed by unanimous vote (Councilman Kochanowski absent).

RESOLUTION

2024 – 21

AUTHORIZING PROFESSIONAL SERVICES WITH AN INDEPENDENT REGISTERED MUNICIPAL ADVISOR (PHOENIX ADVISORS), NTE \$10,000.00

WHEREAS, the purpose of Phoenix Advisors is to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, the Mayor and Council of the Township of Clinton has a need for Municipal Advisory services without publicly advertising for bids pursuant to the Local Public Contracts Law, utilizing the professional services exception to public bidding set forth in N.J.S.A 40A:11-5(1)(a)(i).

WHEREAS, Phoenix Advisors, being duly registered as a Municipal Advisor with the Securities Rulemaking Board (the "MSRB") provides professional municipal advisory services; and

WHEREAS, Phoenix Advisors has completed and submitted a Business Entity Disclosure Certification which certifies that Phoenix Advisors has not made any reportable contributions to a political or candidate in the Township of Clinton in the previous (1) year, and that the contract will prohibit Phoenix Advisor from make any reportable contributions through the term of the contract; and

WHEREAS, the funds are available as evidenced by the Chief Finance Officer's Certification; and

WHEREAS, the contract has been awarded for a term of one year term, for an amount not to exceed \$10,000.00 with the award resolution and contract available for public inspection in the Clerk's office.

BE IT RESOLVED, by the Township of Clinton, County of Hunterdon, State of New Jersey as follows:

1. The Mayor & Council of the Township of Clinton hereby approve the the execution of an Agreement with Phoenix Advisors for an amount not to exceed \$10,000.00.
2. The Township of Clinton Clerk is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement to Phoenix Advisors.
3. This Resolution shall take effect immediately upon final passage according to law.

4. Resolution 2024-22 – Resolution of the Mayor and Council of the Township of Clinton appointing a Qualified Purchasing Agent (QPA) for the CY 2024.

Councilwoman Switlyk motioned to approve Resolution 2024-22; Council President Strauss seconded.

Result: Motion passed by unanimous vote (Councilman Kochanowski absent).

RESOLUTION

2024 – 22

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON APPOINTING A QUALIFIED PURCHASING AGENT (QPA) FOR THE CY 2024

WHEREAS, the Township of Clinton desires to have a QPA to continue to be eligible to utilize the bid threshold of \$44,000.00; and

WHEREAS, N.J.A.C 5: 34-5 et seq. establishes the criteria for a "Qualified Purchasing Agent" (QPA); and

WHEREAS, Sean Canning possesses the QPA certification issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Clinton that Sean Canning, QPA be appointed as the Clinton Township QPA, effective January 1, 2024, authorized to exercise the duties of purchasing agent pursuant to N.J.S.A. 40A:11-2(30).

BE IT FURTHER RESOLVED that a certified copy of this Resolution and a copy of Sean Canning's certification be forwarded to the Director of the Division of Local Government Services.

5. Resolution 2024-23 – Resolution of the Mayor and Council of the Township of Clinton granting authority for approval of certain purchases through New Jersey State Contracts and/or Purchasing Cooperative for the year 2024.

Councilman Glaser motioned to approve Resolution 2024-23; Mayor Mulla seconded.

Result: Motion passed by unanimous vote (Councilman Kochanowski absent).

RESOLUTION

2024 – 23

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON GRANTING AUTHORITY FOR APPROVAL OF CERTAIN PURCHASES THROUGH NEW JERSEY STATE CONTRACTS AND/OR PURCHASING COOPERATIVES FOR THE YEAR 2024

WHEREAS, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and P.L.2011, c.139, the governing body may delegate the power to award purchases,

contracts and/or agreements through New Jersey State Contracts and/or Purchasing Cooperatives to which the Township of Clinton is a member; and

WHEREAS, in the interest of streamlining Township operations and improving efficiency, it is the desire of the Mayor and Council to authorize the Purchasing Officer/Qualified Purchasing Agent (QPA) to approve purchases, contracts and agreements through New Jersey State Contracts and/or Purchasing Cooperatives, subject to provisions and requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and P.L.2011, c.139 below the \$44,000.00 threshold in individual purchases and the aggregate as defined by N.J.S.A.40A:11-2(19);

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Clinton that the Purchasing Officer/Qualified Purchasing Agent (QPA) upon receipt of an identified need and direction from the Township is hereby authorized to approve purchases, contracts and/or agreements through New Jersey State Contracts and/or Purchasing Cooperatives to which the Township of Clinton is a member without further action from Council, provided that funds are available to cover the expenditure.

BE IT FURTHER RESOLVED, Purchase approvals made by the Purchasing Officer/Qualified Purchasing Agent (QPA) by virtue of the adoption of this Resolution shall be subject to the provisions and requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and that no amount of any contract shall be in excess of the bid threshold in a single purchase or the aggregate without express individual resolutions authorizing such cooperative purchases by contract number.

AMENDED CONSENT AGENDA

1. Resolution 2024-11 – Resolution of the Mayor and Council of the Township of Clinton Setting 2024 Meeting Dates for Township Council.

Mayor Mullay motioned to approve Resolution 2024-11; Councilman Glaser seconded.

Result: Motion passed by unanimous vote (Councilman Kochanowski absent).

RESOLUTION

2024 – 11

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON APPROVING THE MEETING SCHEDULE FOR 2024

BE IT RESOLVED, by the Township Council of the Township of Clinton that the following is established as a schedule of regular public and work meetings of the Township Council to be held during 2024;

BE IT FURTHER RESOLVED, the meetings shall commence at 7:00 P.M. and the location shall be the Public Safety Building, 1370 Route 31 North, Annandale, NJ 08801 except as otherwise noted.

In accordance with the dictate of the Open Public Meetings Act, a copy of this resolution shall immediately:

Be posted on the bulletin Board at the Municipal Building and shall remain posted for the year 2024.

The following newspapers will be noticed: The Hunterdon County Democrat, the Courier News, Star Ledger, and the Hunterdon Review.

Filed with the Township Clerk.

Mailed to those persons who have requested and paid the charges for copies of the schedule and revisions thereto and shall be promptly mailed to those persons who hereinafter make such request and prepay such charge.

Wednesday, January 3, 2024 – Re-Organization Meeting

Wednesday, January 10, 2024

Wednesday, January 24, 2024

Wednesday, February 14, 2024

Wednesday, February 28, 2024

Wednesday, March 13, 2024

Wednesday, March 27, 2024

Wednesday, April 10, 2024

Wednesday, April 24, 2024

Wednesday, May 8, 2024

Wednesday, May 22, 2024

Wednesday, June 12, 2024

Wednesday, June 26, 2024

Wednesday, July 10, 2024

Wednesday, July 24, 2024

Wednesday, August 14, 2024

Wednesday, August 28, 2024

Wednesday, September 11, 2024

Wednesday, September 25, 2024

Wednesday, October 9, 2024

Wednesday, October 23, 2024

Wednesday, November 13, 2024

Wednesday, November 27, 2024

Wednesday, December 11, 2024

Wednesday, December 30, 2024

The Reorganization Meeting for 2025 will take place Tuesday, January 7, 2025, at 7:00 p.m., in the Council Chambers located on the 3rd Floor of the Public Safety Building, 1370 Route 31 North, Annandale, NJ 08801.

2. Resolution 2024-13 – Resolution of the Mayor and Council of the Township of Clinton for 2024 Appointments by Mayor and Council.

Councilwoman Switlyk motioned to approve Resolution 2024-13; Council President Strauss seconded.

Result: Motion passed by unanimous vote (Councilman Kochanowski absent).

RESOLUTION

2024 – 13

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF CLINTON
FOR THE 2024 APPOINTMENTS BY THE MAYOR AND COUNCIL**

BE IT RESOLVED that the following appointments are made for the year 2024:

2024 APPOINTMENTS BY MAYOR AND COUNCIL

<u>POSITION</u>	<u>APPOINTMENT</u>	<u>TERM/YEAR</u>
ASSISTANT TOWNSHIP PROSECUTOR	JORDAN RICKARDS	ONE YEAR
PUBLIC DEFENDER	SCOTT MITZNER	ONE YEAR
ALTERNATE PUBLIC DEFENDER	ANTHONY ROTUNNO	ONE YEAR
TOWNSHIP JUDGE	ERIC PERKINS	THREE YEARS
RECREATION COMMITTEE ALTERNATE 1 CHAIRPERSON	DONNA HOGREBE DEBBIE MURAWSKI RICHARD REYNOLDS	THREE YEARS THREE YEARS ONE YEAR
OPEN SPACE ADVISORY BOARD ALTERNATE #1 PLANNING BOARD ENVIRONMENTAL COMMISSION COUNCIL MEMBER	LES GIESE JANET HOWARD BEN HUNT MIKE AVERSA DOUG PECOTA AMY SWITLYK	TWO YEARS TWO YEARS TWO YEARS ONE YEAR ONE YEAR ONE YEAR
PLANNING BOARD COUNCIL MEMBER	BILL GLASER (CLASS III)	ONE YEAR
SEWER AUTHORITY	KATRIN GLODE-SETHNA (effective in February)	FIVE YEARS
<u>EMERGENCY MANAGEMENT COUNCIL</u>		
POLICE DEPARTMENT	CHIEF THOMAS DEROSA	ONE YEAR
SOUTH BRANCH EMERGENCY SERVICES	CHIEF FRANK SETNICKY	ONE YEAR
SOUTH BRANCH EMERGENCY SERVICES	BUCKY BUCHANAN	ONE YEAR
CERT COORDINATOR	STEVE KROMMENHOEK	ONE YEAR
ANNANDALE HOSE CO CHIEF	THOMAS LONG	ONE YEAR
ANNANDALE HOSE CO DEPUTY CHIEF	STEPHEN DOMBROWSKI	ONE YEAR
TWP. ADMINISTRATOR	WILLIAM CLOSE	ONE YEAR
PUBLIC SAFETY LIAISON	MARC STRAUSS	ONE YEAR

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

The Mayor and Council adjourned at 7:37 pm.

Respectfully Submitted,



Lindsay Heller
Acting Township Clerk

Approved by the Mayor and Council: Janaury 24, 2024

