

Clinton Township Sewerage Authority

**Meeting Minutes—September 1, 2022**

Chairman Krommenhoek called the meeting to order at 6:31 p.m.

**Statement of Adequate Notice**

Chairman Krommenhoek stated adequate public notice had been provided in accordance with the Open Public Meetings Act.

**Statement of Covid 19 Relief Measures – Sewer Payment Plan**

Chairman Krommenhoek stated that outstanding amounts from March 9, 2020-March 15, 2022, are eligible for payment plan. Payment plan information is posted on the Clinton Township Sewerage Authority website, inside and outside the office, Council Facebook, Council meetings, and CTSA council meetings.

**Pledge of Allegiance**

**Attendance Roll Call:**

Steven Krommenhoek, Chairman	present
Peter Geiger, Vice Chairman (remotely)	present
Edward Schneider, Secretary	present
Katrin Glode-Sethna, Treasurer (remotely)	present
Joseph Wrba	absent
Daniel McTiernan	present

**Also present:**

Bill Glaser, Council Liaison  
C. Gregory Watts, Attorney  
Nancy Wohlleb (remotely), Engineer  
Roger Parr (remotely), Licensed Operator  
Meliss Paulus, Administrator

**Minutes**

July 7, 2022 – Open and Closed Sessions

A motion was made by Edward Schneider and seconded by Chairman Krommenhoek to approve the open and closed session minutes for the July 7, 2022, meeting. There being no further discussion, a voice vote was called. All Ayes. Motion carried.

**Public Comment**

None

## Old Business/Current Business

### Capacity Requests

- Clinton Fuel LLC - 1707 Route 31 South (Block 69, Lot 3)
- Headley Farm Estate – (Block 46, Lots 33 & 33.01)

### Pending Connections

- 6 West Street
- 13 Moebus Place - Warehouse
- NJDOT – Beaver Ave. New Garage/Wash Bay
- 248-250 Hamden Rd
- 1728 Route 31

There was nothing new to report or discuss.

- 240 Hamden Rd

Ms. Wohlleb reported an on-site preconstruction meeting took place August 18th. Construction is anticipated to start the beginning of September.

### Capital Budget Plan

The subject of rotating pumps and associated cost was discussed.

### Town of Clinton Treatment Cost Litigation

This will be discussed in closed session.

### Preventative Maintenance Program

Mr. Parr is working on updating the spreadsheet with all of the pump information.

### Clinton Twp. COAH

- Clinton LIHTC LLC/Clinton Woods (84 Affordable, Community Bldg)

Mrs. Wohlleb reported work is continuing on-site, force main is almost complete, the section in the jughandle will be “jack & bore”. Could possibly be completed by the 1<sup>st</sup> quarter next year.

- Ingerman - Rt. 31 (80 Affordable, 64 Market, 1 onsite Super)
- Grayrock Rd. (6 Affordable, 24 Market)

There was nothing new to report or discuss.

### Mini Pump Stations

Mrs. Wohlleb expects to have a report on the on-site inspection of Cryan's Tavern and Cryan's house for the October meeting.

### Beaver Brook 3

There was nothing new to report or discuss.

### Comminutors vs. Trash Baskets

Mr. Parr reported the comminator has been removed and the new trash basket and rails are installed at Beaver Brook 2. The comminator is stored in Hillsborough.

### Country Club Drive Associates

This will be discussed in executive session.

### Maple Ave/Route 641 Infiltration & Inflow

Maple Avenue manhole repairs are complete. Flows have been stable during what little rain we have had.

### JIF Inspection Report

There was nothing new to report or discuss.

### NHHS

- I & I

Manhole has been repaired. No increase in flows during rain events.

- Rebuild

TWA still needs to be endorsed by the Town of Clinton. This is also preventing the I-Bank approving the funding needed. Obtained approval from the Clinton Township Planning Board on August 15<sup>th</sup>. Mrs. Wohlleb noted we are on the Clean Water list for approval.

### New Business

#### Operator's Report

Mr. Parr provided a written report. In the report, all stations are operational, have been inspected weekly, data collected, and baskets cleaned. High level alarms were tested. Additionally, the following activities/issues were reported:

- July 8<sup>th</sup> - DOT PS P2 rebuilt pump installed by NSU Services.
- July 12<sup>th</sup> - BB2 comminutor has been removed and the new trash basket was installed.
- July 21<sup>st</sup> - WE, DOT, Stem, Mews pump stations cleaned by Russell Reid.
- July 22<sup>nd</sup> – BB1, BB2, Cramer’s Creek, and Hamden Rd pump stations cleaned by Russell Reid.
- July 27<sup>th</sup> - Waters Edge flow meter has been installed and calibrated.
- August 3-4<sup>th</sup> - Pumping Services installed the Deer Meadow PLC and transducer.
- August 21<sup>st</sup> - NSU received a power failure alarm from the County 641 PS. NSU operator monitored the wet well level until power was restored
- August 24<sup>th</sup> - Maple Ave and County 641 were cleaning by Apgar & Sons.
- August 29<sup>th</sup> - All PS fire extinguishers were inspected.
- August 29<sup>th</sup> – NSU was notified by the CTSA office that a manhole MHWE56 in the Water’s Edge collection system located at 18 Crestview was moving and making noise when a car drives over it. NSU operator removed the cover and cleaned the rim and cover.
- August 30<sup>th</sup> – NSU operators inspected the four Waters Edge PS FM Air Releases. Two of the four may not be functioning properly causing the reduced flow capacity of the pumps. The isolation and testing valve are severely corroded and may need to be replaced as well as the Air Releases themselves.
- August 31<sup>st</sup> - NJUA Loss Control Survey was conducted.

Mr. Parr also provided pictures of the Water’s Edge FM Air release. A brief discussion ensued regarding the replacement of valves and the air releases themselves.

Ms. Paulus requested the board adopt the new IRS mileage reimbursement rate of \$.625 per mile in accordance with current IRS standards. Chairman Krommenhoek moved and Edward Schneider seconded the motion to change the mileage reimbursement rate to \$.625 per mile. There being no further discussion, the roll was called.

Resolution #71-2022

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent
Daniel McTiernan	Yes

Ms. Paulus requested the board to adopt a resolution authorize its clerk, Tara Stokes, to attend an OPRA educational webinar class through the Institute of Professional Development on October 6, 2022, in the amount of \$50.00.

Katrin Glode-Sethna moved, and Chairman Krommenhoek seconded the motion to approve the expenditure of \$50.00 to the Institute of Professional Development allowing Tara Stokes to attend the OPRA webinar on October 6, 2022. There being no further discussion, the roll was called.

Resolution #72-2022

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent
Daniel McTiernan	Yes

Ms. Paulus requested the board to adopt a resolution to transfer \$200,000.00 from the Investment Account to Operating Account at Northfield Bank to cover operating expenses. Vice-Chairman Geiger moved and Chairman Krommenhoek seconded the motion to authorize the Authority's members and administrative staff to sign any necessary documentation in order to effect the aforesaid transfer. There being no further discussion, the roll was called.

Resolution #73-2022

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent
Daniel McTiernan	Yes

Vouchers

Katrin Glode-Sethna moved, and Edward Schneider seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Absent
Daniel McTiernan	Yes

It is noted Mrs. Wohlleb and Mr. Parr left the meeting and Tara Stokes, Clerk, entered the meeting at 7:14 p.m.

Executive Session

Upon motion duly made, seconded, and unanimously passed, the Clinton Township Sewerage Authority entered executive session at 7:15 p.m. to discuss litigation matters involving Country Club Drive Associates and the remaining issue with the Town of Clinton. Action in not anticipated to be taken upon exiting executive session.

**Open Session**

Upon motion duly made, seconded, and unanimously passed the motion to exit executive session and enter open session 7:28 p.m. All ayes.

There being no further business to discuss, upon motion duly made, seconded, and unanimously passed the meeting was adjourned at 7:29 p.m.

ATTEST:

\_\_\_\_\_  
Taralyn Stokes, Clerk

\_\_\_\_\_  
Steven Krommenhoek, Chairman