

**Clinton Township Sewerage Authority**  
**Meeting Minutes—May 5, 2022**

Chairman Krommenhoek called the meeting to order at 6:32 p.m.

**Statement of Adequate Notice**

Chairman Krommenhoek stated adequate public notice had been provided in accordance with the Open Public Meetings Act.

**Statement of Covid 19 Relief Measures – Sewer Payment Plan**

Chairman Krommenhoek stated that outstanding amounts from March 9, 2020-March 15, 2022, are eligible for payment plan. Payment plan information is posted on the Clinton Township Sewerage Authority website, inside and outside the office, Council Facebook, Council meetings, and CTSA council meetings.

**Pledge of Allegiance**

**Attendance Roll Call:**

Steven Krommenhoek, Chairman	present
Peter Geiger (remotely), Vice Chairman	present
Edward Schneider, Secretary	present
Katrin Glode-Sethna (remotely), Treasurer	present
Joseph Wrba (remotely)	present
Daniel McTiernan (remotely)	present

**Also present:**

Bill Glaser, Council Liaison  
C. Gregory Watts (remotely), Attorney  
Nancy Wohlleb (remotely), Engineer  
Tara Stokes (remotely), Clerk  
Meliss Paulus, Administrator

**Minutes**

April 7, 2022 – Open and Closed Sessions

A motion was made by Edward Schneider and seconded by Chairman Krommenhoek to approve the open and closed session minutes for the April 7, 2022 meeting. There being no further discussion, a voice vote was called. All Ayes. Motion carried.

**Public Comment**

It is noted that there was no public comment made.

## Old Business/Current Business

### Capacity Requests

There was nothing new to report or discuss.

### Pending Connections

- 6 West Street
- 13 Moebus Place - Warehouse
- NJDOT – Beaver Ave. New Garage/Wash Bay
- 240 Hamden Rd
- 1728 Route 31

There was nothing new to report or discuss.

- 248-250 Hamden Rd

Mrs. Wohlleb had a brief discussion with Gregory VandeRydt, of RYDT Consulting on April 8, 2022 and provided information about connecting to the sewer line. There is nothing needed from the CTSA at this time.

### Capital Budget Plan

There was nothing new to report or discuss.

### Town of Clinton Treatment Cost Litigation

Mr. Watts, Counsel advised that this will be discussed in closed session.

### Preventative Maintenance Program

A brief discussion ensued about an I&I study being done in the collection system during a wet weather event. Mr. Parr will prepare a proposal to complete the work.

### Clinton Twp. COAH

- Clinton LIHTC LLC/Clinton Woods

A brief discussion ensued about the current construction progress and water lines being installed. Nothing is needed from the CTSA at this time.

- Ingerman - Rt. 31 (80 Affordable, 64 Market, 1 onsite Super)

Councilman Glaser reported that he has not heard anything further about the project yet.

- Grayrock Rd. (6 Affordable, 24 Market)

Councilman Glaser reported this project is still in the very early stages of planning with limited information available. Chairman Krommenhoek requested that Mr. Watts verify that a letter was sent to Mayor Mulla regarding capacity.

### Mini Pump Stations

A discussion has continued regarding the status of the future of the mini-pump stations and is still being reviewed. Cryan's Tavern and Cryan's house mini-pump stations will be assessed by Mott MacDonald.

### Beaver Brook 3

Mrs. Wohlleb has compiled a timeline for the meter replacement at Beaver Brook #3 to be provided to the Town of Clinton. Additionally, Mott McDonald submitted a proposal to provide professional engineering services for the design, bid, and construction phase for the meter replacement at Beaver Brook #3.

Chairman Krommenhoek moved and Peter Geiger seconded the motion to accept the proposal of Mott McDonald, for the design and bid phase for the meter replacement at Beaver Brook #3 in the amount of \$13,500.00. There being no further discussion, the roll was called.

### Resolution #57-2022

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Yes
Daniel McTiernan	Did not vote

### Comminutors vs. Trash Baskets

It is noted that Natural Systems Utilities is currently still waiting on ordered materials for the Beaver Brook #2 pump station trash basket installation. This work will be completed after the school year ends.

### Country Club Drive Associates

Mr. Watts, Counsel requested the CTSA adopt a resolution that allows Chairman Krommenhoek and Mr. Geiger the ability to bind the authority to a settlement if a reasonable settlement can be reached through the mediations on May 23, 2022 and May 24, 2022 with Country Club Drive Associates.

Edward Schneider moved and Joseph Wrba seconded the motion to allow Chairman Krommenhoek and Mr. Geiger the ability to bind the authority to a settlement if a reasonable settlement can be reached with Country Club Drive Associates through mediation. There being no further discussion, the roll was called.

## Resolution #58-2022

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Yes
Daniel McTiernan	Did not vote

### Maple Ave/Route 641 Infiltration & Inflow

It is noted that this will be discussed in the operator's report. Mr. Parr inspected manholes on April 8, 2022 and discovered some infiltration issues that need to be addressed. Mr. Parr will be putting together a proposal for the estimated fix costs for the next meeting.

### JIF Inspection Report

Ms. Paulus will be contacting Samson Concrete and Masonry for the tree trimming needed at Hamden Rd PS, tree trimming at Deer Meadow PS, and removing accumulated excess stone debris from years of snow plowing in Deer Meadow.

### NHHS

- I & I

It is noted that there is a tentative meeting scheduled for the week of May 16<sup>th</sup> between the CTSA, NHHS, and Vo-Tech to discuss ongoing infiltration and inflow. Mr. Watts reported that he is currently working on a new agreement to be signed by NHHS and Vo-Tech.

- Rebuild

Councilman Glaser reported that the Clinton Township Planning Board introduced an ordinance regarding Planning Board waivers for signature at the last meeting. Chairman Krommenhoek will discuss the status with Mayor Mullay and Chairman Cimei.

### New Business

#### Operator's Report

Mr. Parr was not in attendance but provided a written report which was briefly reviewed and discussed. There was nothing major reported and no action was taken. In the report, all stations are operational, have been inspected weekly, data collected, and baskets cleaned. High level alarms were tested. Additionally, the following activities/issues were reported:

- April 8<sup>th</sup> - Investigated Maple Ave manholes MHAN0115, MHAN0123, MHAN0124 and MHAN0125. MHAN0115 had

excessive water flowing from under the first riser joint. MHAN0115 flange and riser should be removed and reset. MHAN0123 had a slight leak below the manhole flange and the surrounding ground was saturated. MHAN0123 should be removed and reset approximately 6” higher. All other manholes had no evidence of I/I. Water run off was present on the right side of the access road close to the pump station perimeter fence gate. A swale on the right side and across the access road should be constructed to direct water away from the pump station. Quote to follow.

- April 20<sup>th</sup> – During routine inspection at the Yeager PS, the operator experienced the pump starter was not pulling in to run the pump. After further investigation the operator found the power had been terminated from within the building. Frank Apgar was dispatched to pump out the wet well. In the meantime, the CTSA office had notified the property owner of the situation and responded to re-energize the pump station panel.
- April 27<sup>th</sup> - NSU operator received a low-level alarm from DOT PS. The operator responded and found rags attached to the low-level float. Removed the rags and tested.
- April 29<sup>th</sup> - NSU received a power failure alarm from the BB1 and BB2 PS. Power was restored in minutes, no response needed from a NSU operator.
- April 29<sup>th</sup> - P3 performed Generator Major PMs at BB1, BB2, Deer Meadows, Stem, Waters Edge PSs.
- April 8<sup>th</sup>, April 11<sup>th</sup>, April 22<sup>nd</sup> - NSU received a power failure alarm from the County 641, Cramer’s Creek, Hamden Rd, Mews, BB1, BB2, NHHS, Stem, DOT, and Maple Ave. PSs. Power was restored shortly after, no response needed from a NSU operator except for the DOT PS which the Stem interconnect had to be reset.
- April 10<sup>th</sup>, April 19<sup>th</sup>, April 21<sup>st</sup>, and May 1<sup>st</sup> - Mews PS P1 had tripped out due to ragging. The pump was pulled by NSU Services on each event. The new pump was installed in position 2 and the exist pump is being evaluated.

Ms. Paulus received a proposal from Genesis Networking LLC to replace and upgrade the administrator workstation. Due to the computer malfunctioning and given the age of the workstation and being out of warranty, Genesis Networking LLC feels that the best course of action is to replace the machine.

Chairman Krommenhoek moved and Edward Schneider seconded the motion to accept the proposal from Genesis Networking LLC in the amount of \$1,493.65 to replace the administrator computer contingent upon review of hard drive space needed. There being no further discussion, the roll was called.

Resolution #59-2022

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes

Joseph Wrba	Yes
Daniel McTiernan	Did not vote

Ms. Paulus requested that the CTSA approve the return of inactive escrow for the following respective developers: \$583.75 for 14 Moebus, \$150.30 for Willows at Annandale, and \$575.00 for Annandale Reformed Church. All projects have been finished, and there is no need for balances to remain in the escrow account.

Chairman Krommenhoek moved and Edward Schneider seconded the motion to return the following inactive escrows: \$583.75 for 14 Moebus, \$150.30 for Willows at Annandale, and \$575.00 for Annandale Reformed Church to the respective developers. There being no further discussion, the roll was called.

Resolution #60-2022

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Yes
Daniel McTiernan	Did not vote

Vouchers

Edward Schneider moved, and Peter Geiger seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Yes
Daniel McTiernan	Did not vote

It is noted that Councilman Glaser and Mrs. Wohlleb left the meeting at 7:33 p.m.

**Executive Session**

Upon motion duly made, seconded, and unanimously passed, the Clinton Township Sewerage Authority entered executive session at 7:35 p.m. to discuss personnel and litigation matters. Action may be taken upon exiting executive session.

**Open Session**

Upon motion duly made, seconded, and unanimously passed the motion to exit executive session and enter open session 7:49 p.m. All ayes.

Ms. Stokes, Clerk, requested the board sign an appropriate letter in support of her application for exemption from the provisions of N.J.S.A. 52:14-7(a) of the New Jersey

First Act, with the intention of living in the Commonwealth of Pennsylvania. Ms. Stokes would be ineligible to continue her employment with the Authority upon moving from the State of New Jersey without an exemption.

Edward Schneider moved, and Chairman Krommenhoek seconded the motion approve its chairman to sign an appropriate letter to be sent to the Employee Residency Review Committee in support of the application of Clerk, Taralyn E. Stokes, for exemption from the provisions of N.J.S.A. 52:14-7(a) of the New Jersey First Act. There being no further discussion, the roll was called.

Resolution #61-2022

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Joseph Wrba	Yes
Daniel McTiernan	Did not vote

There being no further business to discuss, upon motion duly made, seconded, and unanimously passed the meeting was adjourned at 7:50 p.m.

ATTEST:

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Taralyn Stokes, Clerk

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Steven Krommenhoek, Chairman