

Clinton Township Sewerage Authority
Meeting Minutes—December 2, 2021

Chairman Krommenhoek called the meeting to order at 6:42 p.m.

Statement of Adequate Notice

Chairman Krommenhoek stated adequate public notice had been provided in accordance with the Open Public Meetings Act.

Pledge of Allegiance

Attendance Roll Call:

Steven Krommenhoek, Chairman	present
Peter Geiger (remotely), Vice Chairman	present
Edward Schneider, Secretary	present
Katrin Glode-Sethna (remotely), Treasurer	present
Michael Maurer	absent
Daniel McTiernan	present

Also present:

C. Gregory Watts, Attorney
Nancy Wohlleb (remotely), Engineer - 6:50 p.m.
Roger Parr (remotely), Operator
Jim Huntington (remotely), Operator
Tara Stokes (remotely), Clerk
Meliss Paulus, Administrator

Minutes

November 9, 2021 – Open and Closed Sessions

A motion was made by Ed Schneider and seconded by Peter Geiger to approve the open and closed session minutes of the November 9, 2021, meeting. There being no further discussion, a voice vote was called. All Ayes. Motion carried.

Public Comment

There was no public comment. It is noted Mr. Joseph Wrba was present remotely.

Old Business/Current Business

Capacity Requests

There was nothing new to report or discuss

Pending Connections

- **6 West St**

- 1728 Route 31
- 248-250 Hamden Rd
- NJDOT – Beaver Ave. New Garage/Wash Bay
- 1707 Route 31 – Gas Station/Coffee Shop

There was nothing new to report or discuss.

- 13 Moebus Place –Warehouse

Ms. Paulus has received revised plans, which have been forwarded to Mott McDonald for review. An escrow for the review has been established. Mrs. Wohlleb will be providing a comment letter within the next few weeks.

Capital Budget Plan

Mr. Parr, Chairman Krommenhoek, and Chris Wohlleb, visited the DOT, Mews, Dear Meadow, and Hamden Road pump stations for assessments. Mrs. Wohlleb will make a formal report on the assessment findings of each pump station and report back next week.

Town of Clinton Treatment Cost Litigation

Mr. Watts, Counsel, advised that Town of Clinton treatment cost litigation will be discussed in closed session.

Preventative Maintenance Program – Water’s Edge

Mr. Parr has advised that the videoing and cleaning of Water’s Edge will be done starting December 7, 2021 and lasting approximately two and a half days.

Clinton Twp. COAH

- Clinton LIHTC LLC/Clinton Woods

Ms. Paulus stated Clinton LIHTC has replenished the escrow for the review of plan submittal by Mott McDonald. Chairman Krommenhoek would like Ms. Paulus to schedule a meeting with Clinton LIHTC to discuss escrow billing.

- Ingerman - Rt. 31 (80 Affordable, 64 Market, 1 onsite Super)
- Grayrock Rd. (6 Affordable, 24 Market)

There is nothing new to report or discuss.

Mini Pump Stations

A discussion has continued regarding the status of the future of the mini pump stations. Mr. Huntington and Mr. Jens Riedel are currently working on a review of the Weewer pump station.

Beaver Brook 3

It is noted that Beaver Brook 3 flow meter discussions are placed on a hold. Mrs. Wohlleb will continue to review comments made by Northeast Technical Sales.

Comminutors vs. Trash Baskets

Ms. Paulus received two updated proposals for replacing the comminator with a trash basket for Beaver Brook 2. Chairman Krommenhoek advised Ms. Paulus to request one additional proposal.

Country Club Drive Associates

Mr. Watts, Attorney, advised that Country Club Drive Associates will be discussed in closed session.

Maple Ave/Route 641 Infiltration & Inflow

Mr. Parr advised that manholes on Maple, Roosevelt, and Washington can be inspected safely but the inspections need to be done during a rain event and it has not rained yet.

JIF Inspection Report

Ms. Stokes is currently working on correcting the outstanding JIF Inspection Report findings.

NHHS

- I & I

Chairman Krommenhoek advised Ms. Paulus to send another email to NHHS Personnel about the increase in flow.

- Rebuild

Mrs. Wohlleb has completed the design for the NHHS rebuild the final design has been uploaded to the NJ I-Bank. There is a one-to-two-week turnaround time after the submittal to the NJ I-Bank.

New Business

Operator's Report

Mr. Parr reported all stations are operational, have been inspected weekly, data collected, and baskets cleaned. High level alarms were tested. Mr. Parr reported the following activities/issues:

- November 10th - NSU received a power failure alarm from County 641, DOT, and Maple Ave pump stations. Power was restored in

minutes and there was no response needed from a NSU operator with the exception of DOT PS, which the STEM interconnect had to be reset.

- November 24th – NSU repaired the cleanout that was hit by the landscaper at 22 Cambridge Drive Annandale NJ.

Mr. Parr advised that due to excessive grease build up at the Cryan’s Tavern PS, Apgar will be scheduled for the week of the December 6th to clean out the wet well.

Return Inactive Escrow Account – Z & F LLC

The Clinton Township Sewerage Authority currently holds a legal/engineering escrow deposit of \$9,149.22 for Z&F, LLC. The Authority has determined that the said legal/engineering escrow should be returned.

Peter Geiger moved, and Chairman Krommenhoek seconded the motion the return of the legal/engineering escrow of Z&F LLC, in the amount of \$9,149.22. There being no further discussion, the roll was called.

Resolution #79-2021

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Absent
Daniel McTiernan	Yes

Vouchers

Ed Schneider moved, and Chairman Krommenhoek seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes (abstain ck# 7733)
Peter Geiger	Yes (abstain ck# 7734)
Edward Schneider	Yes (abstain ck# 7736)
Katrin Glode-Sethna	Yes (abstain ck# 7735)
Michael Maurer	Absent
Daniel McTiernan	Yes (abstain ck# 7738)

Executive Session

Upon motion duly made, seconded, and unanimously passed, the Clinton Township Sewerage Authority entered executive session at 7:33 p.m. to discuss litigation and personnel matters. Action may be taken upon exiting executive session.

It is noted that Mr. Parr and Mr. Huntington left the meeting at 7:34 p.m.; Mrs. Wohlleb and Ms. Stokes left the meeting at 7:39 p.m.; and Ms. Paulus left the meeting at 7:55 p.m.

Open Session

Upon motion duly made, seconded, and unanimously passed the motion to exit executive session and enter open session 8:03 p.m.

Ed Schneider moved and Chairman Krommenhoek seconded the motion to award Ms. Paulus, CTSA Administrator, a salary increase from \$74,100.00 to \$76,500.00 and a \$7,500.00 bonus. Additionally, Ms. Stokes, CTSA Clerk, was awarded a salary increase from \$42,000.00 to \$45,000.00, effective January 1, 2022. Ms. Stokes's salary will be re-assessed after each Public Purchasing course successfully completed in 2022. There being no further discussion, the roll was called.

Resolution #80-2021

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Absent
Daniel McTiernan	Yes

There being no further business to discuss, upon motion duly made, seconded, and unanimously passed the meeting was adjourned at 8:11 p.m.

ATTEST:

Taralyn Stokes, Clerk

Steven Krommenhoek, Chairman