

**Clinton Township Sewerage Authority**  
**Meeting Minutes— July 22, 2021**

Chairman Krommenhoek called the meeting to order at 6:32 p.m. Members present were Peter Geiger, Edward Schneider, Katrin Glode-Sethna (remotely), Michael Maurer and Daniel McTiernan. Also, present were Nancy Wohlleb (remotely), Engineer, Jim Huntington (remotely), Roger Parr (remotely), Operator, Tara Stokes (remotely), Clerk, and Meliss Paulus, Administrator. Chairman Krommenhoek stated adequate public notice had been provided in accordance with the Open Public Meetings Act.

**Pledge of Allegiance**

**Minutes**

June 3, 2021 – Open Session

A motion was made by Edward Schneider and seconded by Peter Geiger to approve the open session minutes of the June 3, 2021, meeting. There being no further discussion, a voice vote was called. All Ayes. Motion carried.

**Public Comment**

1707 Route 31

Mr. Tyagi and Mr. Bayer were present to discuss pending sewer connection. Mr. Tyagi expressed that a will-serve letter was needed to secure funding for sewer connection. Chairman Krommenhoek advised that the Clinton Township Sewerage Authority need to speak with CTSA attorney, prior to any will-serve letter. Ms. Paulus will follow up with Mr. Tyagi and Mr. Bayer after discussion with attorney on will-serve letter.

Mr. Tyagi and Mr. Bayer left the meeting 6:47 p.m.

**Old Business/Current Business**

Capacity Requests

There was nothing new to report or discuss.

Pending Connections

- 6 West St
- 1728 Route 31
- 248-250 Hamden Rd
- 14 Moebus Place – Yaros
- NJDOT – Beaver Ave. New Garage/Wash Bay

There was nothing new to report or discuss.

- 13 Moebus Place – Block 18, Lot 5

It has been noted that the project has been approved by the Town of Clinton.

- 1707 Route 31

Pending connection request was discussed in public comment.

#### Capital Budget Plan

There was nothing new to report. It is recommended that consideration needs to begin for the force main on Hamden Road.

#### Town of Clinton Treatment Cost Litigation

Mr. Watts has not received a response regarding letters sent requesting additional mediation last month sent to the Town of Clinton attorney, Mr. Cushing.

#### Preventative Maintenance Program – MEWS

Mr. Parr stated that the videoing and cleaning of the Mews is to be completed within the next few weeks.

#### Clinton Twp. COAH – PIRHL

- Clinton LIHTC LLC

Chairman Krommenhoek advised that Clinton LIHTC LLC will be discussed in executive session.

- Ingerman - Rt. 31 (80 Affordable, 64 Market, 1 onsite Super)

It has been noted that the approval for the affordable housing proposed has been granted by the Township of Clinton.

- Grayrock Rd. (6 Affordable, 24 Market)

It is noted that the approval needed for affordable housing proposed is still pending with the Township of Clinton.

#### Mini Pump Stations

There was nothing new to report or discuss.

#### Beaver Brook 3

Mrs. Wohlleb stated that after further review, the TidalFlux2300 meter is not a viable option due to diameter needed for installation. Mott McDonald is currently working with Northwest Tech Sales for 3 additional options to monitor flow. Mrs. Wohlleb will be working with Mr. Parr and Town of Clinton personnel to be present for a product demo next week.

Comminutors vs. Trash Baskets

It is recommended that the CTSA considers budgeting for next year's conversion from comminator to trash basket on BB#1 PS.

Country Club Drive Associates

There was nothing new to report or discuss, still in discovery phase with submission of numerous documents.

Maple Ave/Route 641 Infiltration & Inflow

It is recommended to coordinate the work with the cleaning and videoing of the Mews.

NHHS

- I & I

Ms. Paulus has been in contact with NHHS personnel and supplied documentation on flow history and how the flows are affected after precipitation.

- Rebuild

Ms. Paulus requested the board to adopt a resolution to approve the Mott McDonald proposal of \$91,600.00 for the design and bid phase of the NHHS PS rehabilitation.

Chairman Krommenhoek moved and Peter Geiger seconded the motion to approve the Mott McDonald proposal of \$91,600.00 for the design and bid phase of the NHHS PS rehabilitation. There being no further discussion, the roll was called.

Resolution #52 -2021

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

Beaver Brook Country Club

Ms. Paulus noted the account was brought current as previously discussed and agreed upon at the June 3<sup>rd</sup>, 2021 meeting.

Peter Geiger moved and Chairman Krommenhoek seconded the motion to memorialize interest waived and no additional reimbursement given for portable toilets. There being no further discussion, the roll was called.

Resolution #53 -2021

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

**New Business**

Operator's Report

Mr. Parr reported all stations are operational, have been inspected weekly, data collected, and baskets cleaned. High level alarms were tested. Mr. Parr reported the following activities/issues:

- June 7<sup>th</sup> - The Hunterdon County Health Department inspected the Hamden Road PS Generator. No issues were found.
- June 15<sup>th</sup> - P3 Generator Service has completed the major PMs for Mews, DOT, Stem and Waters Edge. Maple Ave will be completed on July 27<sup>th</sup>.
- June 19<sup>th</sup> - NSU Operator was called in for high level alarm at Cryan's Tavern. The operator found the floats were tangled and preventing the pump from running. The operator untangled the floats and the pumps started working immediately.
- June 21<sup>st</sup> - NSU Services installed the NHHS PS trash basket and davit. Very little debris has been collected due to school not in session.
- June 25<sup>th</sup> - NSU Services remounted and sealed the Miller's control panel.
- June 30<sup>th</sup> - NSU received a power failure alarm at the Maple Ave. PS. NSU monitored the pump station until power was restored.
- July 7<sup>th</sup> - Samson Concrete and Masonry LLC removed the trees that were encroaching the perimeter fence at DOT PS as well as the trees inside.
- July 17<sup>th</sup> - NSU received a power failure alarm at the Cramer's Creek, BB1, BB2, Hamden Road, Deer Meadows PSs. NSU monitored the pump station remotely until power was restored.
- All pump stations are scheduled to be cleaned July 27<sup>th</sup> and 28<sup>th</sup>.

Mr. Parr additionally reported that there has been an excessive amount of grease in the wet well of Cryan's Tavern.

Ms. Paulus received an additional quote from Samson Concrete in the amount of \$1,500.00 that included removal of two trees located within the easement at DOT PS, the work was completed July 7, 2021. It is noted the trees were at least 40 feet high.

Peter Geiger moved and Chairman Krommenhoek seconded the motion to accept the quote of \$1,500.00 from Samson Concrete for the removal of two trees located within the easement at DOT PS. There being no further discussion, the roll was called.

Resolution #54 -2021

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

League of Municipalities

Ms. Paulus requested the board to adopt a resolution to attend the NJLM 2021 Annual Conference November 16, 2021 to November 18, 2021 that includes the cost of overnight hotel accommodations and up to \$75.00 reimbursement for expenses per day.

Chairman Krommenhoek moved and Peter Geiger seconded the motion to authorize the attendance of the NJLM 2021 Annual Conference November 16, 2021 to November 18, 2021 that includes the cost of overnight hotel accommodations and up to \$75.00 reimbursement for expenses per day. There being no further discussion, the roll was called.

Resolution #55-2021

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

NJEIT Wire Transfer Payments

Ms. Paulus requested the board to adopt a resolution to pay the NJEIT Loan payments for Cramer's Creek and Beaver Brook by wire transfer due August 1, 2021 in the amounts of \$34,957.47 and \$84,927.51.

Chairman Krommenhoek moved and Katrin Glode-Sethna seconded the motion to pay the NJEIT Loan payments for Cramer's Creek and Beaver Brook by wire transfer due August 1, 2021 in the amounts of \$34,957.47 and \$84,927.51. There being no further discussion, the roll was called.

Resolution # 56-2021

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

## 2022 Budget Committee Meeting

There will be budget committee meeting on September 9<sup>th</sup>, 2021 at 9 a.m. Present will be Ms. Paulus, Ms. Stokes, Edward Schneider, Katrin Glode-Sethna from the CTSA. Also present will be William Colantano and Laura Atwell from Bedard Kurowicki & Co.

## 2020 Audit Report & Synopsis

William Colantano and Laura Atwell from Bedard Kurowicki & Co will be present to go over the 2020 audit report and synopsis at the September 2, 2021 meeting.

## Canceling of August 5, 2021 Meeting

It is noted that the August 5, 2021 meeting will be cancelled.

## Vouchers

Edward Schneider moved, and Michael Maurer seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

## Executive Session

Peter Geiger moved and Chairman Krommenhoek seconded entering into executive session at 8:08 p.m. to discuss contractual matters and there may be action taken upon exiting executive session. Roll was called. All Ayes.

Mrs. Wohlleb, Mr. Parr, and Mr. Huntington left the meeting at 8:08 p.m.

## Open Session

Edward Schneider moved and Peter Geiger seconded exiting executive session and entering into open session 8:21 p.m.

There being no further business to discuss, Edward Schneider moved, seconded by Chairman Krommenhoek, and unanimously passed the meeting was adjourned at 8:21 p.m.

ATTEST:

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Taralyn Stokes, Clerk

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Steven Krommenhoek, Chairman