

**Clinton Township Sewerage Authority**  
**Meeting Minutes— June 3, 2021**

Chairman Krommenhoek called the meeting to order at 6:31 p.m. Members present were Peter Geiger (remotely), Edward Schneider, Katrin Glode-Sethna (remotely), Michael Maurer and Daniel McTiernan. Also, present were Tom Kochanowski (remotely), Council Liason, Nancy Wohlleb (remotely), Engineer, Roger Parr (remotely), Operator, Tara Stokes (remotely), Clerk, and Meliss Paulus, Administrator. Chairman Krommenhoek stated adequate public notice had been provided in accordance with the Open Public Meetings Act.

**Pledge of Allegiance**

**Minutes**

May 6, 2021 – Open and Closed Sessions

A motion was made by Edward Schneider and seconded by Michael Maurer to approve the open and closed session minutes of the May 6, 2021, meeting. There being no further discussion, a voice vote was called. All Ayes. Motion carried.

**Public Comment**

There was no public comment.

**Old Business/Current Business**

Capacity Requests

There was nothing new to report or discuss.

Pending Connections

- 6 West St
- 1728 Route 31

There was nothing new to report or discuss.

- NJDOT – Beaver Ave. New Garage/Wash Bay

Mrs. Wohlleb reviewed the resubmission and sent a letter to the developer's engineer that the appropriate changes were made.

- 248-250 Hamden Rd

Mrs. Wohlleb assisted the developer's engineer with information for the TWA application and the amended Wastewater Management Plan.

- 13 Moebus Place – Block 18, Lot 5

Currently brought back to the Town of Clinton Land Use Board for further approval.

- 14 Moebus Place – Yaros

Mrs. Wohlleb reviewed the resubmission and sent a letter to the developer's engineer that the appropriate changes were made.

#### Capital Budget Plan

There was nothing new to report or discuss.

#### Town of Clinton Treatment Cost Litigation

Mr. Watts has sent two letters to Mr. Cushing, Town of Clinton Attorney, requesting further mediation and has not received a response.

#### Preventative Maintenance Program

Mr. Parr provided updated proposals for the cleaning and videoing of the Mews. Natural Systems Utilities submitted a proposal for \$13,800.00 from McVac Environmental Services and \$16,350.00 from Russell Reid. The Clinton Township Sewerage Authority (CTSA) originally awarded Russell Reid in Resolution #41-2020, but the work was never awarded to be started.

Katrin Glode-Sethna moved and Chairman Krommenhoek seconded the motion to rescind Resolution #41-2020 for Russell Reid and accept the proposal of \$13,800.00 from McVac Environmental Services. There being no further discussion, the roll was called.

#### Resolution #46-2021

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

#### Clinton Twp. COAH – PIRHL

The name of the development changed from the Apartments at Clinton to Clinton Woods. NJDOT is requesting additional information on application. This was sent to developer's engineer. Mrs. Wohlleb reported that the developers engineer will submit the TWA by the end of this week.

#### Mini Pump Stations

There was nothing new to report or discuss.

### Beaver Brook 3

Mr. Parr submitted information on TidalFlux2300 meter from Krohne. Chairman Krommenhoek requested Mrs. Wohlleb speak with representative at Krohne to confirm the meter will work before submitting to the Town of Clinton for approval to be discussed at the next meeting.

### Comminutors vs. Trash Baskets

There was nothing new to report or discuss.

### Country Club Drive Associates

There was nothing new to report or discuss, still in discovery phase with submission of numerous documents.

### Maple Ave/Route 641 Infiltration & Inflow

It is recommended to coordinate the work with the cleaning and videoing of the Mews.

### NHHS

- I & I

Ms. Paulus will be contacting North Hunterdon High School personnel regarding I & I.

- Rebuild

Mrs. Wohlleb submitted two proposals, one directly related to requirements to accept the additional flow from housing development, Clinton Woods. The second proposal a complete upgrade to the pump station. Chairman Krommenhoek requested Mrs. Wohlleb provide a proposal for professional design and bid phase engineering services for NHHS pump station.

### Beaver Brook Country Club

Ms. Paulus sent CNC Ventures LLC a letter regarding their sewer bill charges during the Covid-19 pandemic. Mr. Catanzaretti will be making a full payment of sewer charges tomorrow.

It is noted that Mr. Kochanowski left the meeting at 7:15 p.m.

## **New Business**

### Operator's Report

Mr. Parr reported all stations are operational, have been inspected weekly, data collected, and baskets cleaned. High level alarms were tested. Mr. Parr reported the following activities/issues:

- P3 Generator Service has completed the major preventive maintenance for BB1, BB2, Cramer Creek, Deer Meadow, Hamden Road and NHHS. Mews, DOT, Stem and Waters Edge will be completed on June 15th.
- May 10th - NSU has noticed a significant increase in the DOT PS pump starts. The off float had failed causing the high pump starts. The off float was replaced and tested.
- May 10th - NSU received a wet well low-level alarm from the NHHS PS. The low-level float had failed, and the low-level float was replaced.
- May 24<sup>th</sup> - NSU received a call from the Cryans Tavern manager that the Control Panel red light was lit. The floats were hung up. Float operation was checked, and the wet well was clean.
- May 26<sup>th</sup> - NSU received a call from the Cryans Tavern manager that the Control Panel red light was lit for Miller's House PS control panel. The floats were hung up. Float operation was checked. Pump cycle was normal. As previously approved by the CTSA, the control panel be replaced in the next week or two.

Mr. Parr reported that the NHHS PS comminutor has failed. NSU submitted a proposal in the amount of \$6,188.00 to replace the existing failed unit with a trash basket and davit hoist to facilitate basket removal and cleaning.

Chairman Krommenhoek moved and Ed Schnieder seconded the motion to accept the NSU proposal of \$6,188.00 for the replacement of the comminutor with a trash basket and davit hoist. There being no further discussion, the roll was called.

Resolution #47-2021

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

Pump Station Lawn Care

Ms. Paulus received a proposal from Samson Concrete in the amount of \$2,600.00 that will include a complete cleanup of pump stations, including tree removal at DOT PS and bamboo removal at Maple Ave PS.

Katrin Glode-Sethna moved and Chairman Krommenhoek seconded the motion to accept the proposal of \$2,600.00 from Samson Concrete. There being no further discussion, the roll was called.

Resolution #48-2021

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

Ms. Paulus received a second proposal from Samson Concrete in the amount of \$200.00 bi-weekly that will include bi-weekly weed whacking at the pump stations.

Michael Maurer moved and Ed Schnieder seconded the motion to accept the proposal of \$200.00 bi-weekly. There being no further discussion, the roll was called.

Resolution #49-2021

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

Section 125 Plan – Pre-Tax Payroll

Ms. Paulus requested the board to adopt a resolution to enter an agreement with Wage Works to administer the 125 Plan at a yearly cost of \$225.00.

Chairman Krommenhoek moved and Michael Maurer seconded the motion to accept the enter an agreement with Wage Works to administer the 125 Plan at yearly cost of \$225.00. There being no further discussion, the roll was called.

Resolution #50-2021

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

Vouchers

Edward Schneider moved, and Michael Maurer seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did not vote

**Executive Session**

Chairman Krommenhoek stated there is no need to enter executive session.

**Open Session**

There being no further business to discuss, Edward Schneider moved, seconded by Katrin Glode-Sethna, and unanimously passed the meeting was adjourned at 7:42 p.m.

ATTEST:

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Taralyn Stokes, Clerk

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Steven Krommenhoek, Chairman