

**Clinton Township Sewerage Authority**  
**Meeting Minutes—October 3, 2019**

Chairman Krommenhoek called the meeting to order at 6:33 p.m. Members present were Peter Geiger, Edward Schneider, Katrin Glode-Sethna and Michael Maurer. Also present were William Colantano, Auditor, Roger Parr, Licensed Operator, Brian Mullay, Council Liaison, Nicole Paulus, Administrative Assistant and Meliss Paulus, Administrator. Chairman Krommenhoek stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

**Minutes**

September 11, 2019 – Open and Closed Sessions

A motion was made by Peter Geiger and seconded by Katrin Glode-Sethna to approve the open and closed session minutes of the September 11, 2019 meeting. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Abstain
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Absent

**Old Business/Current Business**

**Capacity Requests**

6 West St.

Mr. Watts sent a letter to Ms. Filardo, Clinton Township Planning Board Secretary, to clarify the CTSA's engineers have not conducted a review of the July 12, 2019 plans referenced in the Planning Board's Resolution # 2009-04. The issue of the easement with an increased width has not been resolved and the CTSA does not have wastewater treatment capacity reserved for the proposed improvements. It was further stated a formal Treatment Works Application as well as a review of the most recent project plans is required.

2 West St.

There was nothing new to report or discuss.

**Capital Budget Plan**

Mr. Parr discussed some issues he would like addressed, specifically the wet well piping and valves at DOT.

### Town of Clinton Treatment Cost Litigation

This was discussed in Executive session.

### Preventative Maintenance Program

There was nothing new to report or discuss.

### Ansuya

There was nothing new to report or discuss.

### Clinton Twp. COAH – Willows @ Annandale

Construction is progressing. Mr. Mullay believes this will be completed late this year or early next year.

### Stem Pump Station

The final documents were submitted. The electrician is scheduled. The building is expected to be delivered by the end of the month.

### Mini Pump Stations

This item is on hold until after the Town of Clinton Litigation is resolved.

### Beaver Brook 3

Mr. Geiger will send Natural Systems Utilities' recommendation for the sewerage flow meter replacement to Mayor Kovach at the Town of Clinton.

### Comminutors vs. Trash Baskets

The Request for Proposals will be sent out tomorrow or early next week.

### 2020 Budget

Mr. Colantano introduced the 2020 Budget. The budget for treatment costs has increased 22% from \$550,000 to \$675,000. The estimated treatment costs for next year has not been received from the Town of Clinton. In order to balance the budget, there is a \$10 increase in the yearly user fee, from \$510 to \$520. It is noted there is not a contribution of \$85,000 to the capital fund as what had been allocated in prior years. The rate hearing will be held after the budget is adopted. Peter Geiger moved and Katrin Glode-Sethna seconded the motion to introduce the 2020 budget as presented by Mr. Colantano. There being no further discussion, the roll was called.

### Resolution #53-2019

Steven Krommenhoek                      Yes

Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Absent

Chairman Krommenhoek thanked the Budget Committee.

**New Business**

Operator's Report

Mr. Parr reported that all stations are operational, and alarms were tested. The stations have been inspected weekly, with data taken and baskets cleaned. High level alarms were tested for the month. There was an issue discovered during the exercising of the Stem generator. The Mission Control Unit did not "call out" the generator running alarm. NSU Services found loose wire connections and made the repair. The pumps at Water's Edge were pumping at a lower capacity than normal. NSU Services pulled both pumps and cleared the rags found in the impellers.

Mr. Schneider suggested placing a public service announcement in the Clinton Township Newsletter to remind the residents of what is not acceptable to flush.

35 Center St.

The property owners of 35 Center St., Mr. Daniel Spanton and Ms. Maria Bucci, submitted a request to reduce the allocated wastewater capacity for their home. The home was converted from a two-family unit to a single-family unit. The appropriate documentation has been received from the homeowners as well as the Inspections Department. The property owners also acknowledge that if the house is ever to be reconfigured back to a two-family residence it would be subject to the availability of additional wastewater treatment capacity and that a connection fee would be charged for the additional unit of capacity. Katrin Glode-Sethna moved and Michael Maurer seconded the motion to accept the return of one (1) EDU of capacity from 35 Center Street. There being no further discussion, the roll was called.

Resolution #54-2019

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Absent

Vouchers

Peter Geiger moved, and Edward Schneider seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Absent

### **Executive Session**

Chairman Krommenhoek stated there is a need to enter executive session for the purposes of discussing the litigation with the Town of Clinton. Edward Schneider moved and Katrin Glode-Sethna seconded a motion to enter executive session at 7:11 p.m. for the purposes of discussing litigation with the Town of Clinton. No action is anticipated to be taken upon entering open session. The motion passed unanimously.

### **Open Session**

Peter Geiger moved and Katrin Glode-Sethna seconded a motion to close executive session and enter open session at 7:31 p.m. The motion passed unanimously.

There being no further business to discuss, upon motion made by Edward Schneider and seconded by Chairman Krommenhoek and unanimously passed the meeting was adjourned at 7:32 p.m.

ATTEST:

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Meliss Paulus, Administrator

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Steven Krommenhoek, Chairman