

Clinton Township Sewerage Authority
Meeting Minutes—May 2, 2019

Chairman Krommenhoek called the meeting to order at 6:30 pm. Members present were Peter Geiger, Edward Schneider, Katrin Glode-Sethna, Michael Maurer and Daniel McTiernan. Also present were C. Gregory Watts, Attorney, Nancy Wohlleb, Engineer, Meliss Paulus, Administrator and Nicole Paulus, Administrative Assistant. Chairman Krommenhoek stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

Minutes

April 4, 2019 – Open and Closed Sessions

A motion was made by Daniel McTiernan and seconded by Katrin Glode-Sethna to approve the open and closed session minutes of the April 2, 2019 meeting. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did Not Vote

Old Business/Current Business

Capacity Requests

Mrs. Wohlleb received a response letter from the Engineer for 6 West Street stating that her request to realign the sewer main through the Annandale Reformed Church property is not feasible for the project. The additional costs associated with the realignment are too high. The applicant did reach out to Annandale Reformed Church regarding locating the proposed main through their property but even with their financial assistance the increase in cost is unacceptable. Additionally, the Engineer for 6 West Street was looking into the feasibility of moving the proposed building to provide a wider easement to the Authority. Mrs. Wohlleb is waiting for updated plans.

Per an email from Judy Murphy, the treasurer for the Annandale Reformed Church at 2 West Street, the church wishes to proceed with their initial request to connect to the existing sewer lateral on West Street. The church has also been in contact with the Construction Code office regarding the installation of the grease trap.

Mrs. Wohlleb and the Authority are in receipt of a letter from the Engineer for 214 Hamden Road rescinding their request for sewage capacity. The cost of the pump required for the connection is cost prohibitive and the homeowner will be moving forward with a septic system alteration.

Capital Budget Plan

This item will be discussed further after Town of Clinton Litigation is resolved.

Town of Clinton Treatment Cost Litigation

This was discussed in Executive session.

Preventative Maintenance Program

Mr. Parr is still in the process of obtaining quotes for cleaning and televising the Mews.

Ansuya

Ms. Paulus noted that Ansuya is back to the Land Use Board at the Town of Clinton due to revisions to the proposed development.

Clinton Twp. COAH – Willows @ Annandale

Chairman Krommenhoek noted the development is progressing.

Stem Pump Station

Ms. Paulus reported that temporary electric service has been set up at the Stem Pump Station. Ms. Paulus also noted that we are still waiting to hear from the insurance company regarding the generator quotes. Ms. Paulus to confirm with Mr. Huntington that all necessary permits have been received.

Mini Pump Stations

Chairman Krommenhoek requested this topic be put on hold again until after the Town of Clinton Litigation is resolved.

Beaver Brook 3

The Board requested Ms. Paulus to have Mr. Parr follow up with Mr. Niezgoda regarding the meter configuration at Beaver Brook 3. It was agreed that the Authority should have a proposed product to present to the Town of Clinton.

Comminutors vs. Trash Baskets

Mrs. Wohlleb received two quotes from two manufacturers. Mrs. Wohlleb to prepare letter for the Authority and will be discussed further at the next board meeting.

Cryan's Tavern

The owners of Cryan's Tavern were sent a letter prior to the Board Meeting in which representatives were requested to be in attendance, however, they were not present.

Ms. Paulus received a letter with grease trap cleaning invoices from Mrs. Cryan. Upon review of the said invoices it is evident that the grease trap is not cleaned on a regular basis. At the end of March, Cryan's Tavern had the wet well cleaned due to grease build up, however, the Authority was not informed. Attorney Watts will draft another letter to be sent to Cryan's Tavern further detailing the requirement to have the grease trap cleaned every two weeks. The letter should also put the Tavern on notice that the pump station is the property of the Authority and they are not authorized to perform any maintenance to the pump station. Chairman Krommenhoek will check if the Township has an ordinance regarding grease traps.

New Business

Operator's Report

No one was present from Natural Systems Utilities (NSU), but an Operator's Report was received. Ms. Paulus reported that all stations are operational and alarms were tested. Russell Reid completed the wet well cleanings on April 25, 2019 at Hamden Rd, Cramer's Creek, Mews, DOT, Water's Edge and Stem pump stations. After the cleaning, Cramer's Creek Pump 1 would not prime. NSU pulled the pump to troubleshoot and found that the guide rail bracket had corroded. They were able to attach the guide rail and prime the pump. The blower and motor at the Mews had previously been damaged by a water line break. NSU submitted a proposal in the amount of \$1,931.89 to repair the blower and replace the motor at the Mews Pump Station. Peter Geiger made a motion and Chairman Krommenhoek seconded the motion to accept NSU's proposal for repairing the blower and replacing the motor at the Mews Pump Station in the amount of \$1,931.89. There being no further discussion, the roll was called.

Resolution #30-2019

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did Not Vote

Mr. Parr has been in discussion with a contractor regarding lowering manhole 36 at 8 Lexington. The homeowner is installing French drains on their property. NJ One Call was called to mark out utilities prior to excavation. NSU has submitted a proposal in the amount of \$3,392.50 to remove the existing concrete cone riser and install an eight (8) inch roof lid with offset hole. Katrin Glode-Sethna moved and Peter Geiger seconded the motion to approve NSU's proposal for lowering manhole 36 at 8 Lexington in the amount of \$3,392.50. There being no further discussion, the roll was called.

Resolution #31-2019

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes

Michael Maurer	Yes
Daniel McTiernan	Did Not Vote

The resident at 7 Bedford Court has two cleanouts on his property and called CTSA to notify us that both caps are missing. The Authority replaced one cap and the resident was informed he would have to replace the second cap. Attorney Watts to send Chairman Krommenhoek example of Resolution informing homeowners of their responsibility to repair or replace missing caps.

DOT Pump Station

Natural Systems Utilities, Bolton Construction, Vanderpool Masonry and Driveway Maintenance submitted proposals for removing work truck and plow, demolition of shed, disposal of debris and disconnecting electric at the DOT Pump Station. Upon review of proposals, the Authority feels the proposal from Driveway Maintenance is in the best interest of the Authority and its users. Michael Maurer moved and Chairman Krommenhoek seconded the motion to accept Driveway Maintenance's proposal in the amount of \$3,500.00 for removing work truck and plow, demolition of shed, disposal of debris and disconnecting electric at the DOT Pump Station. There being no further discussion, the roll was called.

Resolution #32-2019

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did Not Vote

Certificate of Deposit

Ms. Paulus obtained CD rates from Northfield Bank, Peapack-Gladstone Bank, Unity Bank and Provident Bank for the investment account. Upon consideration the Authority has determined that the quote from Northfield Bank for investing the sum of \$1,271,000.00 in an eight (8) month Certificate of Deposit at the rate of 2.4% per annum is most advantageous. Peter Geiger moved and Katrin Glode-Sethna seconded the motion to approve opening a Certificate of Deposit with Northfield Bank in the amount of \$1,271,000.00 at the rate of 2.4% per annum for a period of eight (8) months with the understanding that said Certificate of Deposit will provide that there is no penalty for an early termination. There being no further discussion, the roll was called.

Resolution #33-2019

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did Not Vote

Vouchers

Peter Geiger moved and Chairman Krommenhoek seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did Not Vote

Executive Session

Chairman Krommenhoek stated there is a need to enter into executive session for the purposes of discussing the litigation with the Town of Clinton. No action is anticipated to be taken upon entering into open session. Chairman Krommenhoek moved and Katrin Glode-Sethna seconded a motion to enter into executive session at 7:27 pm for the purposes of discussing litigation with the Town of Clinton. The motion passed unanimously.

Open Session

Peter Geiger moved and Katrin Glode-Sethna seconded a motion to close executive session and enter into open session at 8:20 pm. The motion passed unanimously.

Upon entering back into open session, Attorney Watts informed the Board that an amendment to the Reservation of Wastewater Treatment Capacity with Beaver Brook Urban Renewal Associates (BBURA) is necessary due to a change in NJ Law regarding connection fees. Peter Geiger moved and Katrin Glode-Sethna seconded the motion to authorize the Chairman to sign the First Amendment to Agreement for Reservation of Wastewater Treatment Capacity between the Authority and BBURA to reflect the 50% limit of standard connection fees for development of Block 60.03, Lot 26, with low cost housing. There being no further discussion, the roll was called.

Resolution #34-2019

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did Not Vote

There being no further business to discuss, upon motion made by Edward Schneider and seconded by Chairman Krommenhoek and unanimously passed the meeting was adjourned at 8:25 pm.

ATTEST:

Nicole Paulus, Administrative Assistant

Steven Krommenhoek, Chairman