

Clinton Township Sewerage Authority
Meeting Minutes—March 7, 2019

Chairman Krommenhoek called the meeting to order at 6:30 pm. Members present were Edward Schneider, Katrin Glode-Sethna, Michael Maurer and Daniel McTiernan. Also present were Jim Huntington, Operator and Meliss Paulus, Administrator. It was noted that Peter Geiger and William Colantano, Auditor, are attending the Town of Clinton Sewer Budget workshop. Chairman Krommenhoek stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

Minutes

February 7, 2019 – Open and Closed Sessions

A motion was made by Edward Schneider and seconded by Michael Maurer to approve the open and closed session minutes of the February 7, 2019 meeting. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Absent
Edward Schneider	Yes
Katrin Glode-Sethna	Abstain
Michael Maurer	Yes
Daniel McTiernan	Yes

Old Business/Current Business

Capacity Requests

Several capacity requests were received. Mr. Michael Savage, Mr. John Kerwin, Mr. Walter Wilson, contract purchasers of Block 79.07, Lot 1 and Ms. Mary Keller, property owner of 108 Alton Place, were in attendance. Mr. Savage submitted a letter requesting a “will-serve” letter for 30,000 gallons of sanitary sewage capacity for the development of 140 residential units of which 28 are to be affordable rental units. This property is located within Beaver Brook at Alton Place and St. Ledger Way. Conveyance was also a concern. Mr. Wilson noted he initially contacted the Town of Clinton who advised him to make this request to the CTSA. Chairman Krommenhoek noted the Authority does not have 30,000 gallons of unreserved capacity. He recommended this request be made to the Township that holds reserved capacity for affordable housing. Ms. Paulus was directed to send a letter stating this information.

Mr. Chris Nusser, P.E., E&LP, submitted an engineer’s report for a sanitary sewer extension to service 6 West St., Block 53, Lot 3.01. The Township of Clinton is currently the owner and is billed for 3 EDU’s of sanitary sewer capacity. This will require a TWA for the proposed sewer main extension and relocation on Washington St (to be vacated). The proposed project includes the renovation of the former Clinton Township Municipal Building into a restaurant on the first floor and 2 apartment units on the second floor. A ten-unit apartment building is also proposed to be built where the existing sewer main along Washington Street is located. The plans submitted proposes to relocate the existing sewer

main around the proposed building and tie into the Center Street sewer main. Both buildings will have sanitary laterals that connect to the relocated sewer main. Nancy Wohlleb sent comments. Additional capacity will be required. Mrs. Wohlleb joined the meeting via telephone (7 p.m.). A response to Mrs. Wohlleb's comments is needed.

The Annandale Reformed Church, 2 West St., has requested to connect to the sewer line via a pumped connection. There is an original allocation of one EDU. An additional EDU is required. Mr. Schneider asked if there is a grease trap in the plans submitted since there is a commercial kitchen. Mrs. Wohlleb stated the existing septic could be converted to a grease trap. She will request a grease trap be included in the plans.

Capital Budget Plan

There was nothing new to report or discuss.

Town of Clinton Treatment Cost Litigation

This was discussed in Executive session.

Preventative Maintenance Program

Mr. Huntington stated Center St. and Grayrock Rd. will be on the schedule for videoing and cleaning. Water's Edge or the Mews are being considered. Neither area has been done since being built over fifteen years ago. Mr. Huntington and Mr. Parr will consult with Mrs. Wohlleb.

Ansuya

Ms. Paulus sent emails to Ms. Allison Witt, TOC, and Mr. Desai, property owner inquiring to the status of the hotel. It is anticipated construction will be completed by the end of April or beginning of May. Mr. Desai was reminded the sewer line will require to be cleaned and videoed prior to the CTSA accepting any flow from the property.

Mr. Geiger joined the meeting at 7:30 p.m.

Clinton Twp. COAH – Willows @ Annandale

A pre-construction meeting was held. A representative from the Freehold office of Mott MacDonald attended. Since the CTSA will not own the sewer lines within this development, the only concern is the installation of a "doghouse" manhole and the connection in the street. There is on-site work they need to do to ensure the system is water-tight. In order to install the manhole and the connection into the CTSA sewer line, the contractor was informed they must submit shop drawings and a plan on how they are going to control the flow into the existing sewer line while installing the manhole.

Stem Pump Station

Mr. Huntington reported the P.O. has been issued. There is a 6-month lead time. Submittals from the manufacturer of the building are expected back in 3-4 weeks. The project is expected to be completed in October.

Mini Pump Stations

There was nothing new to report or discuss.

Beaver Brook 3

Mr. Huntington reported Mr. Parr met with Mr. Niezgoda, TOC foreman. It was agreed the current metering configuration is not functioning properly and needs to be resolved. A Parshall Flume is a possibility but extremely expensive. A velocity flow meter would be the best option.

Comminutors vs. Trash Baskets

NSU submitted a proposal to remove the comminutor and install a trash basket. Additional quotes are required. Mrs. Wohlleb will be requested to draft a request for proposal, (RFP), and specifications to remove the comminutor and install a trash basket.

New Business

Operator's Report

Mr. Huntington reported all stations are operational and alarms were tested. There were several power outages during the period of February 17th through 22nd. The Mews pump #1 failed due to rags. The pump was pulled, cleaned and put back into service by NSU.

Vouchers

Katrin Glode-Sethna moved and Michael Maurer seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes (abstain from #7012)
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Daniel McTiernan	Did Not Vote

Executive Session

Chairman Krommenhoek stated there is a need to enter into executive session for the purposes of discussing the litigation with the Town of Clinton. No action is anticipated to be taken upon entering into open session. Peter Geiger moved and Chairman Krommenhoek seconded a motion to enter into executive session at 8:01 p.m. for the purposes of discussing litigation with the Town of Clinton. The motion passed unanimously.

Open Session

Edward Schneider moved and Peter Geiger seconded a motion to close executive session and enter into open session at 8:36 p.m. The motion passed unanimously.

There being no further business to discuss, upon motion made by Edward Schneider and seconded by Daniel McTiernan and unanimously passed the meeting was adjourned at 8:37 p.m.

ATTEST:

Meliss Paulus, Administrator

Steven Krommenhoek, Chairman