

Clinton Township Sewerage Authority
Meeting Minutes—January 10, 2019

Chairman Krommenhoek called the meeting to order at 6:31 p.m. Members present were Peter Geiger, Edward Schneider, Katrin Glode-Sethna, Michael Maurer and Michael McCue. Also present were C. Gregory Watts, Attorney, Bill Colantano, Auditor, Brian Mullay, Clinton Township Council Liaison, Nicole Paulus, Administrative Assistant and Meliss Paulus, Administrator. Nancy Wohlleb, Engineer, arrived at 6:37 p.m. Chairman Krommenhoek stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

Minutes

December 6, 2018 – Open and Closed Sessions

Katrin Glode-Sethna suggested an amendment to the second paragraph under Operator’s Report. Meeting minutes for December 6, 2018 have been corrected accordingly.

A motion was made by Peter Geiger and seconded by Michael Maurer to approve the open and closed session minutes of the December 6, 2018 meeting. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Did not vote

Old Business/Current Business

Capacity Requests

Ms. Paulus stated no formal requests have been received.

Capital Budget Plan

Ms. Paulus noted that the Board has to decide what to do next. Chairman Krommenhoek requested Ms. Paulus send copies of the Five-Year Plan to the Board Members for their review. The Five-Year Plan should be added to the agenda for the March Board Meeting.

There was also discussion on selling the truck. Various ways to sell/scrap the truck were discussed. Ms. Paulus is to check with Jesse Landon at the Township regarding selling the truck through the Township at auction.

Town of Clinton Treatment Cost Litigation

This was discussed in Executive session.

Preventative Maintenance Program – BB

Ms. Paulus will consult with Mr. Huntington as to the status of the quote received.

Ansuya

There is nothing new to report or discuss.

Clinton Twp. COAH – Willows @ Annandale

Mr. Huntington provided the Contractor with the approximate footage the line would be between. With this information the Contractor was able to locate the line. Mr. Huntington witnessed the sewer line being severed and capped. Mr. Mullahey stated the project is anticipated to be completed in approximately 6 months. New sewer lines will be installed and the connection to the main on Beaver will come from Austin Hill Rd.. The sewer lines in the development will be owned by the development. This will require a licensed operator for their collection system.

Stem Pump Station

Attorney Watts noted that the Board should move on the proposal from Natural Systems Utilities for the repairs at Stem pump station. The Authority has previously declared the damage to the Stem pump station building to be an emergency adversely affecting the public's health, safety and welfare and repairs should be made as quickly as possible. The Authority has received funds directly from the Joint Insurance Fund with which to commence repairs. The Authority finds the proposal to be fair and reasonable. Peter Geiger moved and Chairman Krommenhoek seconded the motion to accept the proposal of Natural Systems Utilities for the necessary repairs to the Stem pump station building in the amount of \$197,011.20. There being no further discussion, the roll was called.

Resolution #1-2019

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Did not vote

To date there hasn't been any feedback from the insurance company regarding the generator at the Stem pump station. A discussion ensued regarding the comminutor. There have been consistent issues with all comminutors in the system. It was requested to have Mr. Huntington look at what the estimated costs would be to convert back to trash

baskets. There was a discussion regarding electric costs related to heaters and other equipment in the buildings. Ms. Paulus will confer with Mr. Parr.

New Business

Mini-Pump Stations

Mrs. Wohlleb gave a brief summary of her report regarding mini-pump stations at Cryan's House, Cryan's Tavern, Weewer and Yager. A lengthy discussion ensued. The Board noted that more research and deliberation is necessary regarding this topic and should be discussed more at the next meeting. Mr. Watts will draft a resolution for the Authority's consideration.

Operator's Report

Mr. Huntington joined the meeting via conference call. Mr. Huntington reported that due to the mission controls, Natural Systems Utilities have made several adjustments at several pump stations to the pump floats to increase run times and decrease cycle times to help prolong the life of the pumps. Mr. Huntington stated pump #2 was installed at Beaver Brook 2 on January 4, 2019. NSU submitted a quote in the amount of \$473.00 for the replacement of the trash basket davit hook safety latch at Deer Meadow. The Board granted authority to NSU for purchases up to \$1,000.00 with advance notice provided to Ms. Paulus.

Discussion ensued regarding Paul Klitsch's email in reference to Beaver Brook 3 Meter Bypass. Mr. Huntington noted that Natural Systems Utilities has not done any work at Beaver Brook 3 and there has always been an over under bypass. This bypass piping was installed due to a manhole sanitary sewer overflow prior to the previous operator retiring in 2011. Ms. Paulus stated she responded to Mr. Klitsch's email noting the Authority has not done any re-piping at this location. Ms. Paulus has documentation to provide if required. Ms. Paulus also stated that she again requested the Town of Clinton bill the CTSA based on water consumption. This would eliminate the meter and the clogging issues. Mr. Rolak was not in favor of this design from the conception. Other options such as different metering system and installation of a Parshall flume were previously offered as a solution to the Town. No response has been received from the Town of Clinton. Brian Mullay reported that the Township received an OPRA from the TOC for any permits issued for Beaver Brook 3. Mr. Mullay stated the Township Clerk reported no permits existed.

Drone

Mr. Geiger presented a quote to purchase a drone for the Authority. A discussion ensued regarding the benefits, training and certification requirements that may apply. Ms. Paulus noted there are sewer lines located in isolated areas and in the rear of properties that run in-between property lines where access may be limited. Mr. Huntington noted they are becoming more prevalent in business today. The topic was tabled until more research can be done and will be discussed further at the February Board Meeting.

Comminutors

The Board requested Mr. Huntington provide estimated costs on converting the existing comminutors to trash baskets. This item will be further discussed at the next Board Meeting. Chairman Krommenhoek requested a report indicating how much the Authority has expended on comminutors in the past 5 years. Mr. Huntington estimated the Authority has spent about \$50,000 in the past 3 years.

Refund Payment Request – 29 Fairview Avenue

Ms. Paulus stated that the lienholder, Light Properties, LLC, paid the 2018 fees and interest for 29 Fairview days after the tax sale. However, the property owner redeemed the lien in the meantime. Therefore, the lienholder is requesting a refund in the amount of \$507.52 for the 2018 fees and interest. Peter Geiger moved and Chairman Krommenhoek seconded the motion to approve the refund in the amount of \$507.52 to Light Properties, LLC. There being no further discussion, the roll was called.

Resolution #2-2019

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Did not vote

Ms. Paulus noted that the charges for 2018 and interest will go back on the account to go to the homeowner.

Vouchers

Katrin Glode-Sethna moved and Michael Maurer seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes (abstain to Check #6963)
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Did not vote

Chairman Krommenhoek noted Michael McCue's term has expired and this is his last meeting. Mike has been on the board since 2006. Chairman Krommenhoek thanked him for his many years serving the CTSA. Mr. Dan McTiernan has been appointed to fill his seat.

Executive Session

Chairman Krommenhoek stated there is a need to enter executive session for the purposes of discussing the pending litigation matter with the Town of Clinton, High Bridge and the Authority. Chairman Krommenhoek moved and Katrin Glode-Sethna seconded the motion to enter executive session at 8:23 p.m. No action is anticipated to be taken upon entering Open Session. The motion passed unanimously. Nancy Wohlleb and Brian Mullay left meeting prior to entering Executive Session.

Open Session

Edward Schneider moved and Chairman Krommenhoek seconded the motion to adjourn the closed session and enter open session at 8:55 p.m. The motion passed unanimously.

There being no further business to discuss, upon motion duly made, seconded and unanimously passed the meeting was adjourned at 8:55 p.m.

ATTEST:

Nicole Paulus, Administrative Assistant

Steven Krommenhoek, Chairman