

Clinton Township Sewerage Authority
Meeting Minutes—October 4, 2018

Chairman Krommenhoek called the meeting to order at 6:30 p.m. Members present were Peter Geiger, Edward Schneider, Katrin Glode-Sethna, Michael Maurer and Michael McCue. Also present were C. Gregory Watts, Attorney, Nancy Wohlleb, Engineer, Roger Parr, Licensed Operator, William Colantano, Auditor, Brian Mullan, Council Liaison (6:42 p.m.) and Melissa Paulus, Administrator. Chairman Krommenhoek stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

Minutes

September 6, 2018 – Open and Closed Sessions

A motion was made by Michael Maurer and seconded by Chairman Krommenhoek to approve the open and closed session minutes of the September 6, 2018 meeting. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Abstain
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Yes

Old Business/Current Business

Capacity Requests

There was nothing new to report or discuss.

Capital Budget Plan (Maple Ave & 641)

Mr. Paul Bogart, 16 Possum Hollow Run, was present. He noted there is a deep rut in the restoration work. He believes the garbage truck may be responsible for doing this. He requested some type of shrubbery be planted toward the road to establish a perimeter around the pump station. He offered to pay for the shrubbery. There is most likely a very limited area, if any, where this would be possible. This would be in the right-of-way. Nothing can be placed within three feet of the front of the control panel. Ms. Paulus will discuss with Mr. Nickerson and get back to Mr. Bogart. The width of the parking pad is narrower with the relocation of the control panel.

Both pump stations have started up and restoration work is in process. The phone line at Maple Avenue has not been connected yet therefore the sensaphone alarm system is not operational. CenturyLink had an outage and never showed up for the scheduled appointment. Mr. Nickerson will be compiling a punch list.

Clinton Twp. COAH – Willows @ Annandale

Ms. Nicole Magdziak, attorney for the developer, was present. She has requested the Authority acknowledge the change in law regarding the connection fees for COAH. Recent legislation reduced the connection fee to 50% for affordable housing units. This would apply to the Willows @ Annandale. Peter Geiger moved and Chairman Krommenhoek seconded the motion to amend the reservation agreement to reflect this change of reducing the connection fee to 50%. There being no further discussion, the roll was called.

Resolution #50-2018

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Did not vote

Town of Clinton Treatment Cost Litigation

This will be discussed in Executive session.

Preventative Maintenance Program – BB

There was nothing new to report or discuss.

Ansuya

Ms. Paulus contacted Mr. Desai, developer, and Ms. Witt, Town of Clinton. Ms. Witt noted there has been no change in the plans that were originally submitted, therefore, the flows should remain at 21,050 gallons per day. It is anticipated the CO would be obtained in February or March 2019. Mr. Desai stated the line has been cleaned and videoed. It should be videoed prior to accepting any flow.

Stem Pump Station

Mr. Huntington has requested several quotes for the replacement of the generator. He is working on obtaining another proposal for the replacement of the building and associated work.

Country Club Drive Associates

There was nothing new to report or discuss.

2019 Budget Committee

The budget meeting is scheduled for October 17th at 9 p.m.

New Business

Operator's Report

Mr. Parr provided a report. The Mews pumps were being operated by the off float. Several relays were found to be faulty and were replaced. There was a mix-up with the phone numbers at DOT and the Mews. Phone service was restored to DOT. Mr. McCue questioned why DOT does not have a Mission Controls unit. DOT was not in the original quote due to the Telemetry system investment. Mr. Parr will obtain a quote. Upon inspection by the operator, the wet well was dry and pump 2 was running but no active alarm, the low-level float was faulty and replaced at DOT. Paul Klitsch, TOC WWTP Superintendent, reported receiving an odor complaint from a resident at 5 Helen Rd. Upon investigation, the Beaver Brook #3 meter was clogged. NSU removed the meter and flushed the piping. NSU suggested installing two quarter turn plug valves on the inlet side of the meter and a tee fitting to allow for easier cleaning and flushing of the meter. Mr. Parr will provide a quote. There were generator alarms at BB1, BB2, and DOT.

Mr. Parr obtained a quote to replace the air blower for the wet well at the Water's Edge pump station. Chairman Krommenhoek moved and Katrin Glode-Sethna seconded a motion to authorize the expenditure in the amount of \$2,464.18 to replace the faulty air blower for the wet well at the Water's Edge pump station. There being no further discussion, the roll was called.

Resolution #51-2018

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Did not vote

The Beaver Brook #2, Pump #2 has failed. The unit was evaluated, and it was determined it is unrepairable. The pump was installed in 2009. NSU submitted a work order proposal to replace the pump at a total cost of \$9,802.00. This is inclusive of the cost of the pump and all necessary labor. Chairman Krommenhoek moved and Peter Geiger seconded a motion to accept the proposal submitted by NSU in the amount of \$9,802.00 for the replacement and installation of pump #2 at Beaver Brook #2. There being no further discussion, the roll was called.

Resolution #52-2018

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Did not vote

Mr. Parr reported both pumps at the Water's Edge pump station need to be cleaned. NSU submitted a work order proposal to perform this work at a cost of \$1,248.00. Chairman Krommenhoek moved and Katrin Glode-Sethna seconded a motion to accept the work order proposal as submitted by NSU in the amount of \$1,248.00 for the cleaning of both pumps at the Water's Edge pump station. There being no further discussion, the roll was called.

Resolution #53-2018

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Did not vote

NSU reported the Mews control panel has numerous minor issues causing a cascading effect within the operational quality of the unit. One control relay failed which caused the pumps to operate off of the off (low) float continuously. This engaged multiple other relays for extended periods, causing an overheating. NSU submitted a proposal to furnish and install six new relays at a cost of \$561.94. Chairman Krommenhoek moved and Katrin Glode-Sethna seconded a motion to accept the work order proposal from NSU in the amount of \$561.94 for the replacement of six relays at the Mews pump station. There being no further discussion, the roll was called.

Resolution #54-2018

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Did not vote

League of Municipalities

The annual League of Municipalities conference is scheduled for November 13-15 in Atlantic City, N.J. Chairman Krommenhoek moved and Michael Maurer seconded a motion to authorize its members and staff to attend the 2018 League of Municipalities convention and attendees shall be allowed reimbursement up to a maximum of \$75.00 per day for meals and other reasonable and necessary expenses. There being no further discussion, the roll was called.

Resolution #55-2018

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes

Michael Maurer	Yes
Michael McCue	Did not vote

JIF Excess Liability

The Joint Insurance Fund has recently issued additional language which should be added to the Employee Handbook. The Authority has reviewed the proposed additional language. Chairman Krommenhoek moved and Katrin Glode-Sethna seconded a motion that the additional language be added to the Employee Handbook. There being no further discussion, the roll was called.

Resolution #56-2018

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Did not vote

Vouchers

Edward Schneider moved and Michael Maurer seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Did not vote

Executive Session

Chairman Krommenhoek stated there is a need to enter into executive session for the purposes of discussing the pending mediation matter among the Town of Clinton and High Bridge and the Authority. No action is anticipated to be taken upon entering open session. Chairman Krommenhoek moved and Edward Schneider seconded the motion to enter into executive session at 7:37 p.m. The motion passed unanimously.

Open Session

Upon motion made, seconded and unanimously passed the Authority closed the executive session and entered into open session at 8:18 p.m.

There being no further business to discuss Edward Schneider moved and Michael Maurer seconded a motion to adjourn the meeting at 8:18 p.m. The motion passed unanimously.

ATTEST:

Meliss Paulus, Administrator

Steven Krommenhoek, Chairman