

Clinton Township Sewerage Authority
Meeting Minutes—September 6, 2018

Chairman Krommenhoek called the meeting to order at 6:31 p.m. Members present were Edward Schneider, Katrin Glode-Sethna, Michael Maurer and Michael McCue. Also present were C. Gregory Watts, Attorney, Nancy Wohlleb, Engineer, Jim Huntington, Licensed Operator, Brian Mulla, Council Liaison and Melissa Paulus, Administrator. Chairman Krommenhoek stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

Minutes

July 26, 2018 – Open and Closed Sessions

A motion was made by Edward Schneider and seconded by Katrin Glode-Sethna to approve the open and closed session minutes of the July 26, 2018 meeting. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Absent
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Yes

Old Business/Current Business

Capacity Requests

There was nothing new to report or discuss.

Capital Budget Plan (Maple Ave & 641)

Mr. Huntington reported Maple Avenue is at the clean-up and restoration stage. Start-up is planned for next week. There was an I&I issue at County Rd. 641 that has been resolved. DeMaio Electrical Company, Inc. submitted Payment Applications #5 & 6 for the rehabilitation of Maple Ave. and County Road 641 pump stations. Both have been reviewed and recommended for payment by construction engineer, Nate Nickerson. Katrin Glode-Sethna moved and Chairman Krommenhoek seconded a motion to approve:

payment application #5 - \$47,646.01
payment application #6 - \$34,300.65

There being no further discussion, the roll was called.

Resolution #43-2018

Steven Krommenhoek	Yes
Peter Geiger	Absent

Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Yes

Town of Clinton Treatment Cost Litigation

Mr. Watts requested authorization from the Authority to sign the engagement letter for the mediator at a rate of \$500/hour to be shared equally amongst the 3 parties. Chairman Krommenhoek moved and Katrin Glode-Sethna seconded the motion to authorize Mr. Watts sign the engagement letter on behalf of the Clinton Township Sewerage Authority. There being no further discussion, the roll was called.

Resolution #44-2018

Steven Krommenhoek	Yes
Peter Geiger	Absent
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Yes

The first mediation session is scheduled for September 25, 2018, no more than two members can attend the mediation. The two members attending shall be authorized to bind the Authority to any reasonable settlement. Katrin Glode-Sethna moved and Chairman Krommenhoek seconded a motion that any of its members in attendance at any of the mediation sessions in the matter are authorized to bind the Authority to any reasonable settlement of the outstanding issues with the Town of Clinton. There being no further discussion, the roll was called.

Resolution #45-2018

Steven Krommenhoek	Yes
Peter Geiger	Absent
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Yes

Preventative Maintenance Program – BB

There was nothing new to report or discuss.

Ansuya

Mr. McCue has reiterated his opinion there should be connection fees imposed as this property is connecting to the CTSA sewer lines. Mr. Watts will research this. Ms. Paulus will make contact to determine if there is an anticipated completion date and request the sewer line is cleaned and videoed prior to accepting any flow.

Stem Pump Station

The insurance company issued a check for partial payment for the repairs. The balance will be paid after all of the repairs are made and confirmed. Natural Systems Utilities has advised the Authority this is an emergency affecting the public health, safety and welfare and requires immediate repairs. Mr. Watts and Mrs. Wohlleb will draft a contract and forward shop drawings. Mr. Huntington has been in contact with the insurance adjuster regarding the generator damage which is a separate incident. He will obtain quotes. Chairman Krommenhoek moved and Katrin Glode-Sethna seconded a motion to declare the repairs required at the Stem pump station are an emergency, as stated in the memo provided by its operators, Natural Systems Utilities, and require immediate action. There being no further discussion, the roll was called.

Resolution #46-2018

Steven Krommenhoek	Yes
Peter Geiger	Absent
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Yes

Country Club Drive Associates

There was nothing new to report or discuss.

New Business

Operator's Report

Mr. Huntington provided a report. The remaining Mission Control Units were installed and activated at NHHS, Beaver Brook #1 & 2. The units for Maple Ave. and CR 641 have been received and will be installed after the pump stations start up. Wet wells were cleaned by Russell Reid at Water's Edge, Mews, DOT, Stem, Cramer's Creek, Hamden Rd, and BB #1 & 2. NSU discovered a small leak at the pump discharge check valve at Cryan's House pump station. The check valve and corroded piping was replaced by NSU. The Water's Edge blower was pulled for evaluation as it is making an unusual noise. NSU replaced the Beaver Brook #2 grinder transformer and circuit breaker. DPW informed NSU that a manhole in Deer Meadow was hit during milling. Russell Reid was contracted by DPW to clear the millings from the collection channel. Beaver Brook #2 pump #2 seal fail alarm was received August 9th. This was pulled for evaluation. There was a power outage on August 18th causing the generators to run at several pump stations.

(Mr. Huntington left the meeting at 7:28 pm.)

2019 Budget Committee

Mrs. Katrin Glode-Sethna and Mr. Edward Schneider have volunteered to be on the 2019 Budget Committee. A meeting date will be coordinated with Mr. Colantano, Auditor.

Transfer funds Money Market to Operating

Chairman Krommenhoek moved and Michael McCue seconded a motion to authorize the transfer of \$290,000.00 from its money market account to the operating account at Northfield Bank. There being no further discussion, the roll was called.

Resolution #47-2018

Steven Krommenhoek	Yes
Peter Geiger	Absent
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Yes

JIF Membership Renewal

Katrin Glode-Sethna moved and Chairman Krommenhoek seconded a motion to renew the Clinton Township Sewerage Authority's membership in the New Jersey Utility Authorities Joint Insurance Fund for a three-year period beginning January 1, 2019 and ending January 1, 2022. There being no further discussion, the roll was called.

Resolution #48-2018

Steven Krommenhoek	Yes
Peter Geiger	Absent
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Yes

NSU has recommended a spare pump be acquired by the Authority for use at its "mini pump stations". NSU submitted a quote for said purchase in the amount of \$1,919.00. A discussion ensued regarding "mini pump stations" and the cost to upgrade them. Mrs. Wohlleb will confer with Mr. Rolak. Chairman Krommenhoek moved and Katrin Glode-Sethna seconded a motion to authorize the purchase of a pump to be used as a spare for its "mini pump stations" at a cost of \$1,919.00. There being no further discussion, the roll was called.

Resolution #49-2018

Steven Krommenhoek	Yes
Peter Geiger	Absent
Edward Schneider	Yes

Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Yes

Vouchers

Katrin Glode-Sethna moved and Edward Schneider seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Absent
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Yes

Executive Session

Chairman Krommenhoek stated there is a need to enter into executive session for the purposes of discussing the pending mediation matter among the Town of Clinton and High Bridge and the Authority. No action is anticipated to be taken upon entering into open session. Katrin Glode-Sethna moved and Edward Schneider seconded the motion to enter into executive session at 7:47 p.m. The motion passed unanimously.

Open Session

Upon motion made, seconded and unanimously passed the Authority closed the executive session and entered into open session at 8:05 p.m.

There being no further business to discuss Edward Schneider moved and Chairman Krommenhoek seconded a motion to adjourn the meeting at 8:05 p.m. The motion passed unanimously.

ATTEST:

Meliss Paulus, Administrator

Steven Krommenhoek, Chairman