

**Clinton Township Sewerage Authority**  
**Meeting Minutes—April 5, 2018**

Chairman Krommenhoek called the meeting to order at 6:30 p.m. Members present were Peter Geiger, Edward Schneider, Katrin Glode-Sethna, Michael Maurer and Michael McCue. Also present were C. Gregory Watts, Attorney, Nancy Wohlleb, Engineer and Meliss Paulus, Administrator. Chairman Krommenhoek stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

**Minutes**

March 1, 2018 – Open and Closed Sessions

A motion was made by Michael Maurer and seconded by Peter Geiger to approve the open and closed session minutes of the March 1, 2018 meeting. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Did not vote

**Old Business/Current Business**

**Capacity Requests**

There were no formal requests received.

**Capital Budget Plan (Maple Ave & 641)**

The project is moving along as equipment has been received and discussed.

**NHHS**

The flows at the High School are being obtained and analyzed.

**Town of Clinton Treatment Cost Litigation**

This will be discussed in Executive Session.

**Preventative Maintenance Program – BB**

There was nothing new to report or discuss.

Ansuya

Mrs. Glode-Sethna reported there are now 4 floors up. Construction continues but is slow. Mr. McCue discussed items of concern: TOC Agreement termination, Connection fees and Individual Connection Agreement.

Clinton Township COAH

- Willows At Annandale

Dynamic Engineering has submitted revised plans in response to Mr. Rolak's comments and the TWA requiring the signature of the Chairman. The signed reservation agreement for the transfer of capacity from the agreement with the Township for the COAH project was returned by Beaver Brook Urban Renewal Associates, LLC. It was noted there is the required 25% of the connection fee was not submitted with the signed agreement. Chairman Krommenhoek moved and Peter Geiger seconded a motion to authorize the Chairman to sign the agreement for reservation of wastewater treatment capacity and the Treatment Works Application contingent upon receiving the approval by the Authority's consulting engineers, Mott MacDonald. The signed agreement will not be returned until the required connection fee of \$35,269.75 is paid as required by the agreement. There being no further discussion, the roll was called.

Resolution #23-2018

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Did not vote

Mr. James Huntington, NSU Operator, joined the meeting via telephone at 6:58 p.m.

Stem Pump Station

Mr. Sal DeMaio, DeMaio Electrical, inspected the Stem pump station to evaluate the damage resulting from the motor vehicle accident, February 25, 2018. He reported the generator located behind the building has sustained damage from a separate incident. It appears as if it is twisted. There isn't any paint transfer. It was recommended the representative from Onan come out and inspects it. Bollards may need to be installed there. Chairman Krommenhoek requested Ms. Wohlleb review the easement and what options we may have. The comminutor may be clogging due to the channel design. Ms. Wohlleb will review that this was installed as designed. This is a Franklin Miller which isn't as reliable as others but this was a "or equal" in the bid specs. A discussion ensued regarding screening requirements and options. The flow at Stem may be too high for a trash basket. The channel may be too narrow. An estimate for the damage to Stem will be provided and forwarded to the insurance adjuster.

## **New Business**

### **Operator's Report**

Mr. Huntington provided a report. Alarms were received for Beaver Brook #1 pump #2, wireless communication failure for DOT and Stem and power failures at Cramer's Creek, Beaver Brook #1 and Deer Meadow. The phone service was not working at the Water's Edge pump station and reported to the service provider and has since been repaired. There have been issues with the auto-dialers at various pump stations. Quotes and a sole source letter were submitted with the operator's report to upgrade the alarm system to Mission Control Alarming. A power failure alarm was received from the Maple Avenue. JCP&L was notified due to a "caDIAG" on the electrical meter. The wire conduit that goes underground is full of water. DeMaio assessed the meter, conduit and enclosure and determined it to be acceptable until the new service is installed. (The call with Mr. Huntington ended.)

### **Vouchers**

Katrin Glode-Sethna moved and Michael Maurer seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes with abstention to Check #6766
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Did not vote

Ms. Paulus requested approval to contact companies regarding Information Technology companies for security and computer needs. The JIF offers a vulnerability assessment. Everyone agreed this is a valid request.

Ms. Wohlleb left the meeting at 7:46 p.m.

## **Executive Session**

Chairman Krommenhoek stated there is a need to enter into executive session for the purposes of discussing the arbitration with the Town of Clinton. No action is anticipated to be taken upon entering into open session. Chairman Krommenhoek moved and Edward Schneider seconded the motion to enter into executive session at 7:47 p.m. The motion passed unanimously.

## **Open Session**

Upon motion made, seconded and unanimously passed the Authority closed the executive session and entered into open session at 8:20 p.m.

There being no further business to discuss Chairman Krommenhoek moved and Edward Schneider seconded a motion to adjourn the meeting at 8:20 p.m. The motion passed unanimously.

ATTEST:

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Meliss Paulus, Administrator

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Steven Krommenhoek, Chairman