

Clinton Township Sewerage Authority
Meeting Minutes—March 1, 2018

Chairman Krommenhoek called the meeting to order at 6:30 p.m. Members present were Peter Geiger, Edward Schneider, Katrin Glode-Sethna, Michael Maurer and Michael McCue (via telephone). Also present were C. Gregory Watts, Attorney, John Rolak, Engineer, William Colantano, Auditor, Jim Huntington, Licensed Operator, Meliss Paulus, Administrator and Council Liaison Brian Mulla. Chairman Krommenhoek stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

Minutes

February 1, 2018 – Open and Closed Sessions

A motion was made by Peter Geiger and seconded by Michael Maurer to approve the open and closed session minutes of the February 1, 2018 meeting. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Abstain
Michael Maurer	Yes
Michael McCue	Yes

Old Business/Current Business

Capacity Requests

- Country Club Drive Associates

Mr. Charles Urban was present to remind the Authority of the status of Country Club Drive Associates, amount of capacity, metering and agreements. He sent Mr. Watts the original agreement for his review. Mr. Kevin Benbrook had previously sent the settlement that states how many gallons are retained by Country Club Drive Associates, 15,075 gallons, and Mr. Kevin Benbrook, 15,075 gallons and Mr. Robert Benbrook the remaining 30,150 gallons. He has requested the Authority review and consider the agreements and the metering as per the agreements. Mr. Watts stated the capacity is governed by contract and is an absolute amount that started at 250,000 gallons and has been decreased by contracts over the years. Mr. Watts noted the agreement that was signed in 2005. Mr. Rolak confirmed this agreement and that it was indeed based on flows. Mr. Urban feels that Mr. Rolak has miscalculated the flow by 24,000 gallons. He thanked the Authority for their time and left the meeting.

Capital Budget Plan

Mr. Nate Nickerson, NSU, reported that Payment #1 was submitted by DeMaio Electrical and has been confirmed for processing for payment by the Authority. He noted the start date is April 1st with a completion date in August. Construction is slated to start on CR 641 if the issue with the control panel is resolved. It is confirmed the completion date will not affect the cost of the project.

NHHS

The flows were discussed. Mr. Rolak stated peak flows can be billed to the school. Chairman Krommenhoek requested Mr. Huntington forward this data to him. Ms. Paulus was directed to send the school a letter.

Town of Clinton Treatment Cost Litigation

This will be discussed in Executive Session.

Preventative Maintenance Program – BB

Mr. Huntington and Mr. Nickerson will review the video and report and contact the contractor to go back to Beaver Avenue area to try again to obtain video.

Ansuya

Mrs. Glode-Sethna reported 3 floors are up but hasn't seen any activity for the past two weeks.

Clinton Township COAH

- Willows At Annandale

Mr. Rolak reviewed the plans and sent comments. He noted the clubhouse did not have any use indicated on the plan and will need clarification on this.

The Township is requesting an additional 14,000 gallons per day for the COAH project that will be submitted to the Fair Share Housing Center. Mr. Watts and Mr. Rolak reviewed the request. It is noted the Township entered into an agreement with Country Club Drive Associates to purchase unused capacity from the Mews development. The Township has confirmed this capacity has not been transferred for use. Ms. Trishka Cecil, Clinton Township Attorney was present. Chairman Krommenhoek moved and Katrin Glode-Sethna seconded a motion to approve the transfer of an additional 14,000 GPD of wastewater treatment capacity to the Township of Clinton solely for the use in affordable housing projects. The Agreement between the Authority and the Township of Clinton dated October 21, 2016 shall be amended to reflect the additional capacity from 38,925 GPD to 52,925 GPD. The Chairman or the Vice-Chairman is authorized to execute the Amendment. There being no further discussion, the roll was called.

Resolution #22-2018

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Did not vote

New Business

Operator's Report

Mr. Huntington provided a report. He noted an extremely high number of markout requests in the first week of February. P3 performed preventative maintenance on all generators except the Mews (waiting for the air filter). The comminutor is scheduled to be reinstalled at Beaver Brook 2 in the next 2 weeks. The entry door lock was repaired at the Stem pump station. A high level alarm was called into the operator for Cryan's Tavern. The float was hung up by the pump. This was rectified and system tested. There has been a dramatic increase in "paraphernalia" in the basket at the Mews. The operator is concerned about getting stuck with needles. A report will be made with the police department. Ms. Paulus will send a letter to the management company putting them on notice as this is clearly stated as unacceptable discharge in the rules and regulations. A vehicle hit the Stem pump station on February 25th. The station was functioning but the building has sustained damage. Doug Borden, Risk manager, was notified and the police report will be obtained. The insurance adjuster inspected the building on February 28th. Mr. Rolak suggested having the manufacturer of the building evaluate the damage. Pump #1 is making a noise again and the seal leak light is lit. Mr. Rolak suggested contacting the pump manufacturer as there should be a five year warranty on this pump. Mr. Huntington noted there are about 1300 hours on the pump. Ms. Paulus introduced Niki who has been hired as a part-time administrative assistant.

Vouchers

Peter Geiger moved and Michael Maurer seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Steven Krommenhoek	Yes
Peter Geiger	Yes
Edward Schneider	Yes
Katrin Glode-Sethna	Yes
Michael Maurer	Yes
Michael McCue	Did not vote

Executive Session

Chairman Krommenhoek stated there is a need to enter into executive session for the purposes of discussing the arbitration with the Town of Clinton. No action is anticipated to be taken upon entering into open session. Upon motion made, seconded

and unanimously passed the Authority went into executive session at 7:30 p.m. for the purposes of discussing arbitration with the Town of Clinton. No action is anticipated to be taken.

Open Session

Chairman Krommenhoek moved and Edward Schneider seconded a motion to close executive session and enter into open session at 8:27 p.m. The motion passed unanimously.

There being no further business to discuss Chairman Krommenhoek moved and Katrin Glode-Sethna seconded a motion to adjourn the meeting at 8:28 p.m.

ATTEST:

Meliss Paulus, Administrator

Steven Krommenhoek, Chairman